

March 12, 2019		9:00am – 12:00pm		MedComm, Flatwoods, WV			
Meeting Called By		Dave Saffel		Quorum Established			
	SIEC Members (X – Present; Blank – Absent; X-CC – Present via Conference Call)						
1	Bump, Paul		WV Zone 1 Switch Agency				
2	Burnside, Dirk	Х	WV Depa	WV Department of Highways			
3	Channel, Fred	Х	RIC 4 Cha	RIC 4 Chairman			
4	Dooley, Lisa	Proxy Dave Erwin CC	WV Municipal League				
5	Spence, Josh		WV Office of Technology				
6	Evans, Rodney	Х	RIC 5 Chairman				
7	Gore, Tyrone	Proxy Lisa Paxton	WV Parkways Authority				
8	Hart, Tom	Х	RIC 2 Chairman				
9	Hoge, Bobby	Proxy Dave Saffel	WV E-911 Council				
10	Patterson, Reginald	Proxy Jeff Perry	WV State Police				
11	Neal, David	X	Statewide Interoperability Coordinator (SWIC)				
12	McCallister, Roy	CC	RIC 1 Chairman				
13	Ogle, Jody	Proxy Danny Kirby	WV National Guard				
14	Palmer, Larry		WV Sheri	WV Sheriff's Association			
15	Parsons, Vivian		WV County Commissioner Association				
16	Polczynski, Jeff	CC	RIC 3 Chairman				
17			WV Health & Human Resources (DHHR)				
18	Saffel, Dave	X	APCO				
19	Sharp, Bob	X	WV State Fire Marshal				
20	Todorovich, Michael		SIEC Chairman/ WVDHSEM Director				
21	Vargo, Lou	X	WV Zone 3 Switch Agency				
22	Vititoe, Steve	X	RIC 6 Chairman				
23	Wolfe, Justin		WV Emergency Manager Council (Emg Mgr Assoc)				
Non							
1	Non-SIEC Board Members Present 1 Eubank, Dave X						
-			1				

Commented [B1]: Please alphatize Justin Wolfe on the members list please

E. -11 DC

Х

Harless, Joe

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3	Faulk, RC	X	Assistant SWIC	
4	Paxton, Lisa	Х	SIRN Business Manager	
5	Mangus, Jim	Х	RIC 1 Vice Chairman	
6	McLain, Marty	X	Regional Coordinator ECD	
7	McConnell, Dustyn	CC		
8	Perry, Jeff	Х	WV State Police	
9	Smith, Mark	Х	SIRN Technician	
10	White, Kevin	Х		

WV State Police

Motion to accept Minutes of last

meeting

Motion: Rodney Evans

Second: Dirk Burnside

Passed

Technical Committee - Dave Saffel

1) Programming

- a. Current Versioning
 - i. Motorola APX 19.01.01 MEGA Firmware 19.04.00 <- Note updates
 - ii. Motorola CPS 20.01.00 Firmware 20.50.09 (possible firmware problem)
 - iii. Kenwood KPG-95DGN v 8.30 (10 Series) Firmware 4.43 (v2) 6.14 (v3)
 - iv. Kenwood KPG-112DN V2.33 (20 Series) Firmware 2.21
 - v. Kenwood KPG-D1N 2.60 (NX-5X00 & 30 Series)-Firmware 2.61
- Mobile Antennas The technical committee is creating a document of recommendation of antenna types that are desirable for use in the SIRN system. Further discussion of currently installed antennas took place at this meeting
- 3) Motorola Firmware/Scan issue The Firmware 19.03.00 was flawed. When doing so, it removed the ability to add/delete talkgroups to the scan lists. Motorola advised that we were not programming scan properly, and their radios had never worked in that way. Version 19.04.00 seems to have fixed the issue.
- Amateur use of the SIRN network Recommend the utilization of TAC talkgroups for the present time.
- 5) Nicholas County proposal to move equipment Would like to place a fire repeater on the Quinwood tower. It was approved many years ago, but due to a director change, it didn't get done. SIRN has no objection but any attachment to SIRN equipment will be done by/with SIRN technician Mark Smith.
- 6) Nicholas County is about to complete the tower at Richwood and would like it to be considered for a SIRN site. It is outside the quiet zone and would qualify for Lauttamus frequencies which need to be refarmed.
- 7) Nicholas County They would like to move their existing legacy Gauley equipment to the SIRN Gauley tower. SIRN does not have technical objections, but a load study should be conducted. It is believed that the tower may already have been updated due to other equipment after rev updates.
- 8) Ohio County discussion on Simulcast operation in Zone 3 and Weirton Lou Vargo made a motion to investigate Simulcasting Grandview and/or St. Joes while also making frequencies available from that for Weirton tower. Second by Fred Kinder. Approved
- Marshall County Powhattan Site Marshall County would like to install a site at this location, have frequencies licensed, and will cover all costs. Motion to approve by Bobby Hoge, second by Fred Kinder. Approved.
- 10) TDMA Discussion with Fred Kinder There are six channels of TDMA in the upgrade.
- Second Trunk Trailer Lengthy discussion about utilization of the trailer equipment/programming/frequency/etc.

Important Technical Information

Channel ID Plan	3	4	5		
Bandwidth	12.5 kHz	12.5 kHz	12.5 kHz		
Transmit Offset Sign	+	+	+		
Transmit Offset MHz.	5 MHz	5 MHz	9 MHz		
Channel Spacing	12.5 kHz	6.25 kHz	6.25 kHz		
Base Frequency	453.025 MHz	450.000 MHz	400 MHz		

Important Kenwood Programming information (UPDATED 04/12/16):

Check Background Hunt and RSSI CC Hunt BER = 4.0 (default) Hunt Start Time (Hunt) = 300 Hunt Start Time (Idle) = Not changeable version 2 Acceptable RSSI Level = -108 (default) Good RSSI = -88 (default) LM1 = 0 (default) Home RFSS = FE Home Site = FE (FE disables the radio from trying to look for a Home RFSS and Home) PTT Release Hunt = unchecked Hunt Option > Slot = 99 (insures all adjacent sites are searched) Hunt Option > Sampling Rate = 7 (number of adjacent sites)

Policy and Procedure Committee – Rodney Evans

- 1. Modifying changing SIRN Radio Programmer Recertification to 4 years a. Motion Fred Channel Second Tom Hart Passed Unanimously
- Dispatch Talk Groups can be shared with Written Permission and Agency/county point of contact. This does not change previous provisions of the policy

 a. Motion Rodney Evans
 Second Tom Hart
 Passed Unanimously
- To utilize Network Management Client agencies are responsible for purchasing an agency license. The permissions should be based on that agency/county. Permissions must be requested by the agency for approval by the SIEC.

Each person will be given an individual login; no sharing of logins; and no generic agency login.

a. Motion Rodney Evans Second Tom Hart Passed Unanimously

Training, Education, and Exercise Committee – RC Faulk

- 1. All training registration for SIRN is now handled through CourseMill
- 2. Next AuxComm course is April 13 & 14 in Parkersburg
- 3. We will attempt to have a COML course May 15-16-17 at Flatwoods MedComm if there enough are interested
- 4. Discussed changing the programmer recert period and will join Policy & Procedure Committee
- 5. Upgrade Roadshow development is almost complete and will start to hold events no later than the end of March

- 6. Technical Assistance choices were made.
 - a. TIC-P
 - b. TIC-FOG
 - c. E-Fog
 - d. 911 Cyber Awareness
 - e. Incident Tactical Dispatcher
 - b. Motion to approve RC Faulk Second Rodney Evans Passed Unanimously

Planning Committee -RC Faulk

- 1) Participation
 - a) Wayne County Marathon Petroleum, Braskem USA, Huntington VA Medical Center
 - b) Barbour County Alderson Broaddus University
 - c) Wetzel County Pine Grove VFD Motion RC Faulk Second Rodney Evans Motion Passed

Conference Committee – Tyrone Gore (Lisa Paxton)

- 1) 2019 SIRN Conference will be September 22-27, 2019
- 2) Exploring options for locations
- 3) Test presentations at the SIEC meetings
- 4) Suggested Topics:
 - a) SIRN 101
 - b) Cyper Protection
 - c) FlowChart for using system
 - d) New attendees Requirement Orientation
 - e) SIRN from dispatcher perspective
 - f) Motorola System Upgrade
 - g) Antennae Jim Mangus
 - h) River Museum Fire RC Faulk
 - i) Team Building Exercise
 - j) SIRN GIS RC Faulk
 - k) Radio Hands-on Exercise Kinder What happens when I push a button?
 - 1) Sunday Intro of group/and to SIRN Conference
 - m) Beginner Track more basic more beginner
 - n) Dirk suggestion Tower site visit or video/pictures towers, roads, buildings, trunk trailer, Drone footage – Danny Kirby

Roy and Jim - Kinder, Fred already have presentation Kirby Tower mapping – FBI SIRN Techs – pictures/videos

Drones – Fred Channel

Broadband/FirstNet

- Discussion around governance of FirstNet Subscriber paid accounts Motion made by Steve Vititoe to create a Working Group to address FirstNet governance/guidance Second Dirk Burnside Passed
- FirstNet Sim / Wi-Fi Calling Wi-Fi Calling should be generally available on the FirstNet Sim by June 30, 2019.
- 3) DJ Sigman will keep the SIEC updated as new devices are supported.
- 4) FirstNet Public Static IPs will be rolling out in April 2019. If anyone has a need for Public Static IPs, please let DJ Sigman know.
- 5) DJ Sigman has already included the WV State Police in the customer list.
- 6) Lori Stone is available to schedule any RIC workshops if requested
- 7) Continue to work on the rural broadband initiative and tower capacity
- 8) Planning an agency wide FirstNet Workshop

RIC Region 1 – Roy McCallister

RIC Counties - Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant

- Has not met since the last SIEC Meetings in February and March 2019
- The next RIC Region 1 meeting will be March 28th, 2019 at the Ripley VFD at 1000 AM

RIC Region 2 - Tom Hart

RIC Counties - Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor

- February 13th beginning at 9am at the Monongalia County Health Department in Morgantown followed by the Region 2 EMA meeting.
- 14 members
- SIRN Upgrade
- Firmware Motorola
- Communications Exercise to include National Guard
- Programmer Motorola APX training classes
- Active Shooter Exercise June or July
- Next meeting TBA

<u>RIC Region 3 – Jeff Polczynski</u>

RIC Counties - Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan

• Next Meeting March 20th

Commented [B2]: Chair can't make motions
Commented [PLA3R2]: The chair did not make the motion
Commented [PLA4R2]:

<u>RIC Region 4– Fred Channel</u>

RIC Counties - Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis

- March 6th Did not have a quorum
- RC Faulk attended
- Discussion
 - Relaxation of Greenbank rules Mike Holstein
- April 24th Upshur 911

<u>RIC Region 5 – Rodney Evans</u>

RIC Counties - Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette

- Feb 14 conference call
- Discussion
 - System Upgrade
- SWIC and Asst SWIC appointments
- New Director Greenbrier County and new planner in Raleigh County
- Next Meeting March 28th

RIC Region 6 – Steve Vititoe

- RIC Counties- Cabell, Boone, Lincoln, Logan, Mason, Mingo
 - Feb 21st
 - Discussion update members
 - SIRN upgrade
 - SWIC and Assistant SWIC
 - Forestry Law Enforcement
 - Communications Vehicle Training maybe RIC 1 and 6
 - Next meeting TBA January

<u>New Business – Dave Saffel</u>

- Discussed having a Communication Vehicle Training.
 - Broad Band Summit May 21st and May 22nd Arlington, VA
- Marty McLain
 - Discussion role of Emergency Communications Division (ECD)
 - Old Office of Emergency Communications (OEC)
 - National Emergency Communications Plan (NECP)
 - o New NECP 2019
 - o Legislation Cyber and Infrastructure Agency
 - SCIP add alerts and warnings
 - Technical Assistance Programs
 - o Send SCIP updates to include Technical Assistance topics

- Danny Kirby discussed the need for a Vulnerability Assessment for SIRN
 - will discuss more at next SIEC Mtg
 - Motorola Upgrade accessibility ٠
 - Cyber ٠
 - Test tower sites off line •
 - Need approval •
 - Use trunk trailer maybe an option •
 - Costs?? Drill Function through the guard should not be a cost

Old Business – Dave Saffel

• No updates

2019 SIEC Meetings (Dates and Locations are tentative)

April 8 - 9	MedComm Center	Flatwoods, WV		
May 13 - 14	MedComm Center	Flatwoods, WV	EXPO	May 8 -11
June 10 - 11	MedComm Center	Flatwoods, WV		
July 8 - 9	MedComm Center	Flatwoods, WV		
August 12 - 13	MedComm Center	Flatwoods, WV	SERC	August 19 - 22
September 9 - 10	MedComm Center	Flatwoods, WV		
September 22 - 27	2019 SIRN Conference	Kingwood, WV	SIRN	Conference
October 7 - 8	MedComm Center	Flatwoods, WV		
November 12 - 13	MedComm Center	Flatwoods, WV		
December 9 - 10	MedComm Center	Flatwoods, WV		

Motion to Adjourn Motion: Dirk Burnside Second: Jim Mangus

Motion: Passed