



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

Date: 6/11/2019	Time: 09:05	Location: Glen Jean Armory
Meeting Called To Order Vice Chair Bobby Hoge		

SIEC Membership & Participation

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

1	Bump, Paul		WV Zone 1 Switch Agency
2	Burnside, Dirk	Proxy – Fred Channel	WV Department of Transportation
3	Channel, Fred	X	RIC 4 Chairman
4	Dooley, Lisa		WV Municipal League
5	Spence, Josh	Proxy – James Dixon	WV Office of Technology
6	Evans, Rodney		RIC 5 Chairman
7	Gore, Tyrone	Proxy – RC Faulk	WV Parkways Authority
8	Hart, Tom		RIC 2 Chairman
9	Hoge, Robert	X	WV E-911 Council
10	Patterson, Reginald	Proxy – Jeff Perry	WV State Police
11	Neal, David	X	WV SWIC
12	McCallister, Roy	X	RIC 1 Chairman
13	Ogle, Jody	Proxy – Danny Kirby	WV National Guard
14	Palmer, Larry	X	WV Sheriff's Association
15	Parsons, Vivian		WV County Commission Association
16	Polczynski, Jeff	CC	RIC 3 Chairman
17			WV Health & Human Resources
18	Saffel, Dave	X	APCO
19	Sharp, Bob	X	WV State Fire Marshal
20	Todorovich, Michael		SIEC Chairman/ WVDHSEM Director
21	Vargo, Lou		WV Zone 3 Switch Agency
22	Vititoe, Steve	Proxy – Roy McCallister	RIC 6 Chairman
23	Wolfe, Justin		WV Emergency Management Council

Non-SIEC Board Members Present

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

1	Joe Harless	X	WVSP
2	Nathan Spaur	X	WVNG
3	Al Whitaker	X	WSJ Planner
4			
5			
6			
7			
8			



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

Previous Minutes Reviewed and Approved

- **Motion: Dave Saffel**
- **Second: Danny Kirby**
- **Motion Passed**

Technical Committee Report – Dave Saffel

- Report from Frequency procurement
 - Status of frequency searching
 - New Sites – Weirton 7 additional frequencies filed using directional antenna
 - NTIA – None
 - Business – None
- Equipment testing –
 - Update on mobile radio testing of the unit that Rodney has. – Trunking is not enabled in the radio
 - BK requesting 2 new radios to test. The KNG-2 and the BKR9000. We are awaiting the hardware to come in. Not sure if they will arrive prior to the meeting.
- Site Updates
 - WVSIRN –
 - Microwave –
- System Version Upgrade Status – Dave Eubank
- Programming
 - Current Versioning –
 - Motorola APX 19.01.01 - MEGA Firmware 19.12.00 <- Note updates
 - Motorola CPS 20.01.00 – Firmware 20.50.09 (possible firmware problem)
 - Kenwood – KPG-95DGN v 8.30 (10 Series) Firmware – 4.43 (v2) 6.14 (v3)
 - Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.21
 - Kenwood – KPG-D1N 2.60 (NX-5X00 & 30 Series)–Firmware 2.61
- Mobile Antennas – The technical committee is going to create a document of recommendation of antenna types that are desirable for use in the SIRN system. Further discussion of currently installed antennas took place at this meeting.



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

- Wetzel County purchase of a Kenwood P25 SIRN site – There is not really a current plan for them to purchase a site. However, the Committee discussed this at length, and decided that if a county chose to purchase a Non-Motorola site, they need to be responsible for purchase of any interfacing equipment, and as it would be different than everything we have, they should be responsible for any expenses associated with installation and any future maintenance of that site.
- SIRN co-locate opportunity for East Liverpool (MARCS Site) – Discovered that this site is an American Tower site. I am going to investigate frequency possibilities and RC or someone is going to contact American Tower.
Motion to Begin This Process: Danny Kirby
Second: Bobby Hoge
Motion Passed
- Weirton site equipment could come from second trunk trailer listed in the upgrade contract? Would that work? Due to the License being delayed on this site, it was decided to wait until the license is actually approved, move to purchase a site for Weirton at that time. At this time, take the Second Trunk Trailer equipment and use it at Layland (Leland) site.
Motion To Proceed: Dave Saffel
Second: Danny Kirby
Motion Passed
- Directional antenna(s) need purchased and cabling likely different than what we are used to
- Band Plan 3 and 4 and how Kenwood's are handling them interfacing when a new site comes up at a new Band Plan – It is my belief that with the Kenwood searching through Band Plan 3, it will not go on to Band Plan 4 until it goes through all of the channels of Plan 3 if it even succeeds in getting there. I would suggest putting in local control channels to cause Full Spectrum scan to not start. Upon completion of the upgrade, in Kenwood, do an exclude of all of Plan 3 as it wouldn't be used at that point.
- Allegany County MD radio ID's – They have requested that the IDs that they have been allocated be activated. We are up against a limit of available licenses, but will look into activating them as we had committed to them that they could join the system with the subscribers that they have purchased.



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

- Extension of the Tri-River transit talkgroup range – They are adding Mason county to their area of operation and request that their talkgroup on Redmond and Mason.
- Powhattan site – Ohio county is recommended to proceed with the conversion of Moundsville site, construct and simulcast Powhattan site, but for currently hold on converting the St. Joes site until a study can be done of loading.

Motion To Proceed: Dave Saffel

Second: Bobby Hoge

Motion Passed

Policy and Procedures Committee Report – RC Faulk

- Discussed the usage of audio recorders capturing trunked audio. It is possible that agency talkgroups that are not recorded by the using agency may be recorded at another location with an audio recorder if that talkgroup is being monitored at that location.
- It was discussed that audio traffic should be recorded pertaining to the 64 scout talkgroups; however, the audio will not be directly recorded for this jamboree.
- There were no changes to the Policy and Procedure Guidance at this time pertaining to audio recordings.

Training/Education/Outreach Committee Report – RC Faulk

- Met in conjunction with the Conference Committee to discuss the 2019 SIRN Conference and the courses that will be offered.

Conference Committee Report – RC Faulk

- It was reported that the contract has been signed with Canaan Valley.
- Registration links for the Conference and for Canaan Valley lodging are live and have been distributed.
- Bobby Hoge will be providing information on the uniform shirts that will be worn by the SIEC at the Conference.
- Students who register for the programming courses at the Conference will need to already possess the programming software that they will be using in class. There will be no software provided at any training course or at the Conference.
- RC Faulk will conduct a RIC based survey to ascertain which software platforms are needed for training requests.
- A draft version of the agenda was presented and discussed. Modifications were made to several time slots and course offering. It was reminded to all who were viewing the agenda, this is only a draft, and nothing was set in stone.



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

Current and Emerging Technologies – Paul Bump

- Did not meet.

Planning Committee Report – Bobby Hoge

- Three county umbrella application updates were presented for Putnam, Morgan and Roane County. All were to add agencies and were agreed to move forward and add them to the participation list.
- July 2019 meeting date was discussed, and the dates will be July 9th & 10th at Flatwoods.
 - **Motion To Change Dates: Bobby Hoge**
 - **Second: Dave Saffel**
 - **Motion Passed**

RIC Region 1 Report – Roy McCallister

Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant

- Last meeting was May 21, 2019
- Discussed the AuxComm Course; Suggested each student gets a personal letter and certificate from successfully completing the course sent to the emergency manager of the area where the student is located.
- Next meeting is Thursday August 8, 2019 at Spencer Fire Department.

RIC Region 2 Report – Tom Hart

Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor

- Nothing to report

RIC Region 3 Report – Jeff Polczynski

Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan

- Reported that Chris Finchum is working with Winchester Medical to get SIRN connectivity in the hospital for ambulance and medical communications.

RIC Region 4 Report – Fred Channel

Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis

- Last meeting was May 23, 2019 and hosted the RIC Upgrade roadshow. This meeting was combined with the regional EMA meeting. Some areas of decreased coverage were reported and Fred Channel will be going to those areas to investigate and gather additional information.



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

RIC Region 5 Report – Rodney Evans

Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette

- Nothing to report.

RIC Region 6 Report – Steve Vititoe

Cabell, Boone, Lincoln, Logan, Mason, Mingo

- Roy McCallister reporting for Steve Vititoe; The region appreciates the planning work on Tri-River Transit and will see how things work out and are awaiting an application.
- Next meeting is at Lincoln 911 on July 27th.

Additional Business Conducted

Reminder of meeting date changed.

Meeting adjournment.

- **Motion: Roy McCallister**
- **Second: Danny Kirby**
- **Motion Passed**