



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

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|--|--------------------|--------------------------------|
| Date: 7/10/2019 | Time: 09:00 | Location: Flatwoods, WV |
| Meeting Called To Order: Vice Chair Bobby Hoge | | |

SIEC Membership & Participation

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

| | | | |
|----|---------------------|------------------|----------------------------------|
| 1 | Bump, Paul | | WV Zone 1 Switch Agency |
| 2 | Burnside, Dirk | | WV Department of Transportation |
| 3 | Channel, Fred | X | RIC 4 Chairman |
| 4 | Dooley, Lisa | | WV Municipal League |
| 5 | Spence, Josh | | WV Office of Technology |
| 6 | Evans, Rodney | X | RIC 5 Chairman |
| 7 | Gore, Tyrone | Proxy Bobby Hoge | WV Parkways Authority |
| 8 | Hart, Tom | | RIC 2 Chairman |
| 9 | Hoge, Bobby | X | WV E-911 Council |
| 10 | Patterson, Reginald | Proxy Jeff Perry | WV State Police |
| 11 | Neal, David | X | WV SWIC |
| 12 | McCallister, Roy | X | RIC 1 Chairman |
| 13 | Ogle, Jody | | WV National Guard |
| 14 | Palmer, Larry | X | WV Sheriff's Association |
| 15 | Parsons, Vivian | | WV County Commission Association |
| 16 | Polczynski, Jeff | | RIC 3 Chairman |
| 17 | | | WV Health & Human Resources |
| 18 | Saffel, Dave | X | APCO |
| 19 | Sharp, Bob | X | WV State Fire Marshal |
| 20 | Todorovich, Michael | | SIEC Chairman/ WVDHSEM Director |
| 21 | Vargo, Lou | | WV Zone 3 Switch Agency |
| 22 | Vititoe, Steve | X | RIC 6 Chairman |
| 23 | Wolfe, Justin | | WV Emergency Management Council |

Non-SIEC Board Members Present

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

| | | | |
|---|-------------------|---|----------|
| 1 | Smith, Mark | X | WV DHSEM |
| 2 | Antolini, Steven | X | WV DNR |
| 3 | Mangus, Jim | X | RIC 1 |
| 4 | Yost, Mark | X | WVSP |
| 5 | Harless, Joseph | X | WVSP |
| 6 | Kinder, Frederick | X | FCFRD |
| 7 | | | |
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West Virginia Statewide Interoperability Executive Committee Meeting Minutes

Previous Minutes Reviewed and Approved

- **Motion:** Roy McCallister
- **Second:** Dave Saffel
- **Motion Passed**

Technical Committee Report – Dave Saffel

1. Report from Frequency procurement
 - a. Status of frequency searching
 - i. New Sites –
 - ii. NTIA – None
 - iii. Business – None
2. Equipment testing –
 - a. Update on mobile radio testing of the unit that Rodney has. – Trunking is not enabled in the radio
 - b. BK requesting 2 new radios to test. The KNG-2 and the BKR9000. We are awaiting the hardware to come in. Not sure if they will arrive prior to the meeting.
3. Site Updates
 - a. WVSIRN –
 - b. Microwave –
4. System Version Upgrade Status – Dave Eubank
5. Programming
 - a. Current Versioning –
 - i. Motorola APX 19.01.01 - MEGA Firmware 19.14.00 <- Note updates
 - ii. Motorola CPS 20.01.00 – Firmware 20.50.09 (possible firmware problem)
 - iii. Kenwood – KPG-95DGN v 8.30 (10 Series) Firmware – 4.43 (v2) 6.14 (v3)
 - iv. Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.21
 - v. Kenwood – KPG-D1N 2.60 (NX-5X00 & 30 Series)–Firmware 2.61
6. Mobile Antennas – The technical committee is going to create a document of recommendation of antenna types that are desirable for use in the SIRN system. Further discussion of currently installed antennas took place at this meeting
7. Weirton Application – Application has been granted and we now have five channels on this site using the directional antenna that we proposed to use.



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

8. Kenwood – Radios having issues affiliating once the sites changed to Channel ID 4 – We had a very lengthy discussion of this issue and came up with some possible problems.
 - a. The control channel lists in the radios are actually assigned to a Channel ID. It is necessary for the Channel ID associated with a control channel be changed to what is appropriate for the associated tower.
 - b. Apparently, ALL sites have not been changed to Channel ID plan 4. The GTR radios that were in place that were Channel ID plan 3 have not been changed and as such, we now have a situation where some radios can still find Channel ID 3 existing, in the midst of Channel ID 4 sites. This is apparently causing issues in Kenwood radios, but not in other manufacturers.
 - c. Removing Channel ID plan 3 from radios as was suggested by a technician is NOT a valid solution as there are still Channel ID plan 3 sites in use.
 - d. It was suggested that it might be wise under Hunt Option > Full Spectrum Control Channel Scan to consider withdrawing all of Channel ID 3 from channel 0 through 4095. This should cause the radio to not do Full Spectrum Scan for Channel ID 3. If a Channel ID 3 site exists, it would be necessary for control channels for that site to be included in the Normal Hunt Channel tab and the Channel ID must be correct. Any control channels for incorrect Channel ID's should be corrected or removed.
9. RC has inquired of Ohio MARCS multiple times about America Tower in East Liverpool and directly to American Tower and nothing additional to report on that as of now
10. Morgan County is looking to go to a direct connect console. The Technical Committee discussed at the June 2019 meeting that if any entity chose to purchase Non-Motorola site equipment, that entity needs to be responsible for purchase of any interfacing equipment, and as it would be different than everything we have, they should be responsible for any expenses associated with installation and any future maintenance of that site. A console connecting to the system is considered to be site equipment, and as such, falls under that discussion. As such, the approved direct connect console is currently the Motorola MCC7500.
11. We had a discussion of possible issues with Sites Access Profiles. Paul has provided the Technical Chair with a report of those, and it will be analyzed in the coming days.

Policy and Procedures Committee Report – Rodney Evans

1. Nothing reported.



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

Training/Education/Outreach Committee Report – RC Faulk

1. Data collection efforts underway for TICP update project.
2. Registration is live for the Incident Tactical Dispatcher course. This is hosted via CourseMill.
3. Discussed additional training in conjunction with the Conference Committee.

Conference Committee Report – Tyrone Gore

1. Worked on the Conference agenda. Need to finalize the programming courses and verify instructors for each.
2. Resend the vendor information out again to verify they are aware of the new venue so they can plan accordingly.
3. Distribute a “save the date” flyer to potential attendee’s along with a draft agenda.
4. Still need ideas for a Keynote speaker. Tyrone has an idea and is following up.
5. Insure that the online registration is fully operational.

Planning Committee Report – Bobby Hoge

1. Approved application updates
 - a. Wetzel County
 - b. Morgan County
 - c. WV Division of Probation Services
 - i. Motion To Approve
 1. **Motion:** Committee
 2. **Second:** Dave Saffel
 3. **Motion Passed**
2. Morgan County would like a letter indicating the approval of there application to install the Motorola MCC7500 Consoles
3. Discussed a lease issue between McDowell County 911 and AT&T Wireless
 - a. The lease in question should be signed with DHSEM and then to reimburse the County for maintenance, propane, et cetera.
 - i. Motion
 1. **Motion:** Committee
 2. **Second:** Dave Saffel
 3. **Motion Passed**
4. Upgrade presentation at the Glen Jean Armory scheduled for July 16th at 10:00. SIEC members invited to participate.

Broadband Committee Report – Paul Bump

1. No report



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

RIC Region 1 Report – Jim Mangus

Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant

1. Next meeting is Thursday August 8 at the Spencer VFD
2. Discussed the generator at Building 5. Dirk and Tyrone are going to follow up.

RIC Region 2 Report – Tom Hart

Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor

1. No report

RIC Region 3 Report – Jeff Polczynski

Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan

1. No report

RIC Region 4 Report – Fred Channel

Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis

1. Next meeting is July 16 at the Upshur County 911 Center

RIC Region 5 Report – Rodney Evans

Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette

1. Working summer events. Had couple conference calls and emails.

RIC Region 6 Report – Steve Vititoe

Cabell, Boone, Lincoln, Logan, Mason, Mingo

1. Last meeting was June 27 at Lincoln County 911.
2. Discussed Kenwood issues and FirstNet coverage in Mingo.

Business Conducted

1. Nothing additional reported

Meeting adjournment.

- **Motion:** Dave Saffel
- **Second:** Roy McCallister
- **Motion Passed**