West Virginia
Statewide Interoperability Executive Committee
Meeting Minutes

Date: November 12, 2019	Time: 09:00	Location: Flatwoods, WV
Meeting Called To Order: Bobby Hoge		

SIEC Membership & Participation

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

1	Bump, Paul	X	WV Zone 1 Switch Agency
2	Burnside, Dirk	X	WV Department of Transportation
3	Channell, Fred	X	RIC 4 Chairman
4	Erwin, Dave		WV Municipal League
5	Spence, Josh		WV Office of Technology
6	Zilinski, John	X	RIC 5 Chairman
7	Gore, Tyrone	Proxy – RC Faulk	WV Parkways Authority
8	Hart, Tom		RIC 2 Chairman
9	Hoge, Bobby	X	WV E-911 Council
10	Patterson, Reginald	Proxy – Jeff Perry	WV State Police
11	Neal, David	X	WV SWIC
12	McCallister, Roy	X	RIC 1 Chairman
13	Ogle, Jody		WV National Guard
14	Palmer, Larry	X	WV Sheriff's Association
15	Piercy, Jennifer		WV County Commission Association
16	Polczynski, Jeff	CC	RIC 3 Chairman
17			WV Health & Human Resources
18	Saffel, Dave	X	APCO
19	Sharp, Bob		WV State Fire Marshal
20	Todorovich, Michael		SIEC Chairman/ WVDHSEM Director
21	Vargo, Lou		WV Zone 3 Switch Agency
22	Vititoe, Steve	X	RIC 6 Chairman
23	Wolfe, Justin	CC	WV Emergency Management Council

Non-SIEC Board Members Present

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

1	RC Faulk	X	Assistant SWIC
2	Fred Kinder	X	WVSP & FCVA
3	Joe Harless	X	WVSP
4	Jim Mangus	X	RIC 1
5	Mark Yost	X	WVSP
6	Rodney Evans	X	WVSP
7			
8			
9			

Previous Minutes Reviewed and Approved
- **Motion: Dave Saffel**
- **Second: RC Faulk**
- **Motion Passed**

Technical Committee Report – Dave Saffel

- Report from Frequency procurement
  - Status of frequency searching
    - New Sites –
    - NTIA – None
    - Business – None
- Equipment testing –
  - Update on mobile radio testing of the unit that Rodney has. – Trunking is not enabled in the radio
  - BK requesting 2 new radios to test. The KNG-2 and the BKR9000. I tested the KNG400-2 and thus far, have had no issues. I am awaiting testing of AES encryption, and if that passes, I would recommend the radio be approved. I have no information on the BKR9000.
  - Kenwood VM7000 – While the same programming software is used on this radio and earlier versions, this is a totally new radio with versions from Low Band to 800 MHz.
- Site Updates
  - WVSIRN –
  - Microwave –
- System Version Upgrade Status – Dave Eubank
- Programming
  - Current Versioning –
    - Motorola APX 20.00.03 - MEGA Firmware 20.35.00 <- **Hold updates pending testing**
    - Motorola CPS 20.01.00 – Firmware 20.50.09 (possible firmware problem)
    - Kenwood – KPG-95DGN v 8.30 (10 Series) Firmware – 4.43 (v2)6.14(v3)
    - Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.21
    - Kenwood – KPG-D1N 4.00 (NX-5X00 & 30 Series)–Firmware 2.61
- Mobile Antennas – The technical committee is going to create a document of recommendation of antenna types that are desirable for use in the SIRN system. Further discussion of currently installed antennas took place at this meeting.
- Communicating with another agency having direct connectivity on 7500 consoles, utilize the direct connectivity or utilize the 911 or agency (like WVSP or turnpike) talkgroups – A talkgroup is created between 7500 consoles in a NON-RF way so that no site resources are used. Any use of this type of channel should be configured in this way, and it will NOT be heard over the air, take no resources, and be a true "intercom" type of channel.

- Main Island Creek VFD Logan County – Tabled pending further information
- Broadband project in Mingo County – Tabled pending further information
- Certification of Manufacturers programming classes – I am going to reach out to Allen Holder asking who attended his class. Secondly, I am going to ask that each of his students that he wanted certified to submit their "working" codeplug to be certified. We will analyze their codeplug and if they are created acceptably, we will certify them. We will further look into the creation of a Harris class so that we may instruct and certify future students.

Policy and Procedures Committee Report – Rodney Evans

Training/Education/Outreach Committee Report – RC Faulk

- The 2020 Technical Assistance (TA) guide is released. The list is distributed to the SIEC for recommendations of what to provide for our submission.
- The INTD (Incident Tactical Dispatcher Course) set for March 2020 is also being held during the APCO Conference in West Virginia. It was decided that we would stay with the course as scheduled.
- The PSAP Cyber Security TA that was originally scheduled for 2019 has been officially rescheduled to occur Friday January 3, 2020 at the Metro 911 Center in conjunction with the 911 Council Meeting.
- The special request TA that was submitted for the FirstNet "guidance" development has been submitted to OEC and they have acknowledged receipt. Things are moving slowly because of the Federal Governments continuing resolution to keep functioning.

Conference Committee Report – Tyrone Gore

- No report.

Planning Committee Report – Bobby Hoge

- Added Hospice of Southern West Virginia under the Raleigh County Umbrella.

Current & Emergency Technologies – Paul Bump

- DJ Sigman came online and reported on the difference between AT&T FirstNet and FirstNet Responder Authority.
- Also gave update on available phone hardware and package plan updates.

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RIC Region 1 Report – Jim Mangus
Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant

- Have not met since the last meeting.

RIC Region 2 Report – Tom Hart
Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor

- Paul Bump reported on a discussion about the usage of the pursuit talkgroups. Agencies are programming the equipment in the region to assure everything in the region is ready for use.
- Discussed the usage of console to console talkgroups that are not RF based.
- Additional SIEC discussion about the usage of the pursuit talkgroups ensued at this meeting.

RIC Region 3 Report – Jeff Polczynski
Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan

- The RIC held elections. Jeff Polczynski is the Chair and Chris Finchum is the Vice-Chair.
- Peggy reported a PSAP lightning strike and asked a question about the generator. Fred Kinder advised that the generator issue has been fixed.

RIC Region 4 Report – Fred Channel
Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis

- Have not met and have no meeting scheduled for this month.

RIC Region 5 Report – John Zilinski
Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette

- Last meeting was October 17th.
- The RIC held elections. John Zilinski is Chair, Steve Lipscomb is vice chair, and Theresa VanDyke is Secretary.
- Next meeting is at the EM conference on the 21st of November in Bridgeport.
- Theresa asked about Windmill Gap and rent payment with AT&T. Adam Gianato reported a meeting is supposed to happen on Wednesday to work these issues out.

RIC Region 6 Report – Steve Vititoe
Cabell, Boone, Lincoln, Logan, Mason, Mingo

- Next meeting is November 14, 2019 at the Lincoln 911 Center.

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Business Conducted

- Attendees were reminded about the ability for agency POC's to audit the ID's that they have in the system prior to the upgrade. They can request an ID report from RC Faulk.
- Dave Saffel reported on the different ways States' operate their SIEC's and how vastly different others are compared to West Virginia. West Virginia should be very proud of the monthly dedicated meetings we have. Paul Bump echoed those same comments about the RIC dedication in West Virginia.
- The next meeting is December 9th and 10th at Flatwoods. There is a dinner on Monday evening after the meeting. Attendees can pay RC Faulk for the catered event and spouses/partners are welcome to attend.

Meeting adjournment.
- **Motion:** **Steve Vititoe**
- **Second:** **Roy McCallister**
- **Motion Passed**