West Virginia
Statewide Interoperability Executive Committee
Meeting Minutes

Date: 10-10-2023	Time: 11:09	Location: Flatwoods, RETI
Meeting Called To Order: Bobby Hoge		

SIEC Membership & Participation
(X – Present; Blank – Absent; X-CC – Present via Conference Call)

1	Bump, Paul	X	WV Zone 1 Switch Agency
2	Wriston, Jimmie		WV Department of Transportation
3	Channell, Fred	X	RIC 4 Chairman
4	Blosser, Travis		WV Municipal League
5	Spence, Josh		WV Office of Technology
6	Zilinski, John	CC	RIC 5 Chairman
7	Miller, Jeffrey	CC – Proxy – Tyrone Gore	WV Parkways Authority
8	Hart, Tom	CC	RIC 2 Chairman
9	Tatum, Mike	Proxy – Bobby Hoge	WV E-911 Council
10	Chambers, Jack	CC - Proxy – David Simmons	WV State Police
11	McConnell, Dustyn	X	WV SWIC
12	McCallister, Roy	CC	RIC 1 Chairman
13	Crane, Bill	Proxy – Danny Kirby	WV National Guard
14	Howard, Tom		WV Sheriff's Association
15	Cadle, Pat		WV County Commission Association
16	Polczynski, Jeff		RIC 3 Chairman
17	Ratliff, Jody		WV Health & Human Resources
18	Saffel, Dave	X	APCO
19	Tyree, Ken		WV State Fire Marshal
20	Mccabe, GE	Proxy – Jeff Perry	WVDEM Director
21	Vargo, Lou		WV Zone 3 Switch Agency
22	Vititoe, Steve	X	RIC 6 Chairman
23	Rose, Richard		WV Emergency Management Council

Non-SIEC Board Members Present
(X – Present; Blank – Absent; X-CC – Present via Conference Call)

1	RC Faulk	X	Assistant SWIC
2	Brooke Hess	X	Technical Committee
3	Dave Parsons	X	CISA
4	Steve Singer	X	CISA
5	Tony Novel	X	RIC 2
6	Mike Spangler	X	WVDNR Law
7	Jim Mangus	X	RIC 1
8	Greg Hendry	CC	WVDEM

Previous Minutes Reviewed and Approved
- **Motion:**   **Dave Saffel**
- **Second:**   **Tony Novel**
- **Motion:**   **Passed**

Technical Committee Report – Dave Saffel

- Programming
  - Current Versioning –
    - Motorola **APX 31.00.01** - MEGA Firmware **R31.00.00 2023.2 Feature Release**
    - **APX Tuner – R30.00.01 (Released January 2023)**
    - Motorola APX Next - **04.80.00 2023.2 Feature Release**
    - Motorola CPS 20.01.00 – Firmware 20.50.10
    - Kenwood – KPG-95DGN v 8.30 (10 Series) Firmware – 4.43 (v2) 6.14 (v3)
    - Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.21
    - Kenwood – KPG-D1N 5.01 (NX-5X00 & 30 Series)–Firmware 5.11- fixes TDMA
    - Armada - **1.40.17**

- System Managers Report – RC Faulk
  - Calls = 3,136,536
  - Busy = 16,753
  - PTT's = 3,852,497

- New Talkgroup Requests
  - Dunbar Public Service District requests local use talkgroup
  - Pierpont Community and Technical College request law enforcement dispatch talkgroup
  - Hampshire County request talkgroup for orange button activation
  - Milton VFD requests private agency talkgroup
  - Motion by Paul Bump; Second by Dan Kirby – Approved

- Capital Police request to repurpose Capital Police 5 to become the statewide valid for SRO comms. This is only for the liaisons to the Governor's Office. Motion by Dan Kirby, Second by Paul Bump. Approved

- Ghent area VFD request separate private for EMS separate from fire; This bypassed the county POC. They need to take the request through John, so they can appeal to John for a change.

- Testing continues on the NO COMMS with Advanced MIC; so far have not been able to replicate the issue on APX Next but continuing to gather data for submission to Motorola.

Important Technical Information

Channel ID Plan	3 FDMA No longer in use	4 FDMA	5 FDMA	6 TDMA	7 TDMA
Bandwidth	~~12.5 kHz~~	12.5 kHz	12.5 kHz	6.25 kHz	6.25 kHz
Transmit Offset Sign	+	+	+	+	+
Transmit Offset MHz	~~5 MHz~~	5 MHz	9 MHz	5 MHz	5 MHz
Channel Spacing	~~12.5 kHz~~	6.25 kHz	6.25 kHz	6.25 kHz	6.25 kHz
Base Frequency	~~453.025 MHz~~	450MHz	400 MHz	450MHz	460MHz

Important Kenwood Programming information (UPDATED 04/12/16):
Check Background Hunt and RSSI CC Hunt
BER = 4.0 (default)
Hunt Start Time (Hunt) = 300
Hunt Start Time (Idle) = Not changeable version 2
Acceptable RSSI Level = -108 (default)
Good RSSI = -88 (default)
LM1 = 0 (default)
Home RFSS = FE
Home Site = FE
(FE disables the radio from trying to look for a Home RFSS and Home)
PTT Release Hunt = unchecked
Hunt Option > Slot = 99 (ensures all adjacent sites are searched)
Hunt Option > Sampling Rate = 7 (number of adjacent sites)

Cyber Security Sub-Committee Report – Danny Kirby

- No report submitted.

Policy and Procedures Committee Report – John Zilinski

- RC Faulk presented document for approval in support of the Policy requirement of vendors to provide radios for testing during their lifecycle on the Approved Equipment List. The document was reviewed and approved for presentation to the SIEC.

Training/Education/Outreach Committee Report – Roy McCallister

- The committee recommends the approval of the INCOM task book for Tabitha Horn. 2nd by Fred Channel; motion passed.

Conference Committee Report – RC Faulk

- Committee reviewed from a high level the 2023 Conference. RC Faulk is working on compiling all of the feedback into one document for review at the next meeting.

- RC Faulk suggested to the group to begin thinking about the vendor package and vendor registration to start early for Conference 2024.

- Other Conference Information
    o 187 of 194 registrants attended the Conference
    o Saw need to reduce classrooms for next year; no storage room needed
    o Collecting additional issues to report to Camp Dawson
    o QR codes worked well for this year and cut down on paperwork
    o Next conference dates are September 22-26 of 2024

Planning Committee Report – Bobby Hoge

- Applications for participation were approved for HeathNet Aeromedical Services, HealthNet Critical Care LLC, PHI Air Medical, Pierpont Community & Technical College.

New & Emerging Technologies – Paul Bump

- Did not meet.

RIC Region 1 Report – Roy McCallister
Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant

- Last met at the 2023 Conference. Have not met since.

RIC Region 2 Report – Tom Hart
Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor

- No report submitted.

RIC Region 3 Report – Jeff Polczynski
Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan

- Last met at the Conference with participation from attendee's who don't typically attend the RIC meetings.

RIC Region 4 Report – Fred Channel

Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis

- Last met at the Conference.
- There were attendees who don't typically attend RIC meetings.
- Next meeting is October 12th at Randolph County 911 Center.

RIC Region 5 Report – John Zilinski

Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette

- Last met at the Conference.

RIC Region 6 Report – Steve Vititoe

Cabell, Boone, Lincoln, Logan, Mason, Mingo

- Did not meet at the Conference due to lack of attendees.
- Looking for the next meeting in mid-November.

Business Conducted

- Technical committee recommends the approval of the new talkgroup requests for Dunbar PSD, Pierpont Community and Technical College, Hampshire County Sheriff and Milton VFD. Second by Paul Bump, Motion passed.

- Technical committee recommends the approval of the change for Capital Police Talkgroup 5 for school resource officers. Second by Fred Channell, Motion passed.

- Talkgroup for Ghent EMS was denied and recommended to re-coordinate with John Zilinski, RIC 5 Chair.

- Next meeting is the 13th of November 2023.

Meeting adjournment.
- **Motion:** **Danny Kirby**
- **Second:** **Paul Bump**
- **Motion:** **Passed**