



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

Date: 2/13/2024	Time: 13:31	Location: RETI
Meeting Called to Order By: Bob Hoge		

SIEC Membership & Participation

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

Mangus, Jim	X	RIC 1 Chairman
Hart, Tom	CC	RIC 2 Chairman
Polczynski, Jeff	CC	RIC 3 Chairman
Channell, Fred	X	RIC 4 Chairman
Zilinski, John		RIC 5 Chairman
Vititoe, Steve	X	RIC 6 Chairman
Saffel, Dave	X	WV APCO
Cadle, Pat		WV County Commission Association
Mccabe, GE	X	WV DEM Director
Wriston, Jimmie	CC Proxy – Pat Shea	WV Department of Transportation
White, Mikyle	CC Proxy – Bob Hoge	WV E-911 Council
Rose, Richard	CC Proxy – Justin Wolfe	WV Emergency Management Council
Ratliff, Jody		WV Health & Human Resources
Blosser, Travis		WV Municipal League
Crane, Bill		WV National Guard
Spence, Josh	CC Proxy – James Dixon	WV Office of Technology
Miller, Jeffrey	Proxy – Tyone Gore	WV Parkways Authority
Howard, Tom		WV Sheriff's Association
Tyree, Ken		WV State Fire Marshal
Chambers, Jack	Proxy – David Simmons	WV State Police
McConnell, Dustyn	X	WV SWIC
Bump, Paul		WV Zone 1 Switch Agency
Vargo, Lou		WV Zone 3 Switch Agency

Additional Participants

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

RC Faulk	X	Assistant SWIC
Brooke Hess	CC	Loudoun Fire/Rescue
Roy McCallister	X	RIC 1
Tony Novell	X	RIC 2
Michael Spangler	X	WVDNR Law
Nathan Sayre	X	WVSP
Dirk Burnside	X	Technical Committee
Alex Rayburn	X	WVNG
Steven Singer	X	CISA ECD
Fred Kinder	CC	SIRN



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

Previous Minutes Reviewed and Approved

- **Motion: Tony Novell**
- **Second: Roy McCallister**
- **Motion: Passed**

Technical Committee Report – Dave Saffel

- Programming
 - Current Versioning –
 - Motorola APX 32.00.00 – FW 32.03.00 – **Update only if the release notes fix an issue you are having. It is recommended you give this update at least 30 days of testing outside our system.**
 - Motorola APX Next - **Wait for the next FW release!**
 - Motorola CPS 20.01.00 – Firmware 20.50.10
 - Kenwood – KPG-95DGN v 8.30 (10 Series) Firmware – 4.43 (v2) 6.14 (v3)
 - Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.21
 - Kenwood – KPG-D1N 5.10 (NX-5X00 & 30 Series)–Firmware 5.13- fixes TDMA
 - Armada - **1.40.21**
- Testing
 - BRK9000 – Further testing was conducted regarding the issue that this radio had. Following this recent testing, the technical committee was going to vote for approval of the radio. With discussion, it was discovered that there are still issues with firmware in a charger that needs addressed prior to full approval and acceptance.
- System Managers Report – January 2024
 - Calls = 2,977,367
 - Busy = 7,712
 - PTT's = 3,556,259
- Discuss Standard Templates for use – We had some discussion of this topic and determined that it should be termed Examples, not instructions. This is going to be an ongoing topic.
- Cabell County asked for Grant money to buy TDMA for their sites. They plan to add TDMA to Porters and Rotary.



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

- David Simmons reported that State Police Romney and Charles Town are going to split their dispatch talkgroups to allow the Martinsburg/Charles Town area to be on a talkgroup of their own. As Romney is a Direct Connect console, this should allow smaller site profiles of each talkgroup and result in less towers lighting unnecessarily.
- New TG request for Hardy Emergency – Tony Novel motion to approve creation of Emergency Talkgroup for each County. Fred Channel Second. No opposition
- Tait will be sending test units for evaluation. Testers will be assigned by the Technical Chair.
- New talkgroup for AirCare – They need to be advised of the new flight following talkgroups for helicopters. If they are wanting more than that, they need to come back to us with specifics.
- New talkgroup request for Private at Ona VFD – Motion by Steve Vititoe, second by Tony Novel – No opposition.
- CISA has requested two talkgroups for use in the state when they support emergencies. Approved by Technical with no opposition.

Cyber Security Sub-Committee Report – Danny Kirby

- Did not meet.

Policy and Procedures Committee Report – John Zilinski

- RC Faulk presented the MedCom update policy for flight tracking. Policy was approved and recommended to vote at the SIEC meeting.

Training/Education/Outreach Committee Report – Bobby Palmer

- RC Faulk, Jim Mangus, Roy McCallister and Dirk Burnside met with COMU officials from Washington DC to discuss the AuxComm program in West Virginia.
- Committee approved the position task books for RC Faulk.
- Committee referred three COMU personnel applications from Pendleton County back to RIC 4.
- Roy McCallister reported that the Department of Ag will be providing ICS300 on April 30 to May 2 in Moorefield.



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

- Steven Singer advised some of the TA's thus far have been denied, however the PACE Plan TA was approved.

Conference Committee Report – Steve Vititoe

- RC Faulk reported that the new portal interface is almost ready for debut for vendors.
- Steve Vititoe reminded everyone to start collecting agenda items.
- The group decided to let vendors put on training as long as there were no sales pitches.
- Dave Saffel said we should not duplicate class offerings so instructors can attend other trainings instead of instructors instructing all day. If there is an absolute need to cause a class to be held twice, or a longer session than one, that is fine, but do not repeat just to fill space. It is more important to have more offerings.
- Steve Vititoe advised to have Motorola come for another sessions, but not sales.

Planning Committee Report – Bobby Hoge

- CISA participation application was approved.

New & Emerging Technologies – Paul Bump

- Did not meet.

RIC Region 1 Report – Jim Mangus/Roy McCallister

Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant

- Last met on January 18th, 2024.
- Jim Mangus elected Chair. Roy McCallister elected Vice Chair.
- RIC asked of the meetings were to be given to the SOS for website posting. The answer was yes.

RIC Region 2 Report – Tom Hart

Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor

- Minutes attached.



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

RIC Region 3 Report – Jeff Polczynski

Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan

- RIC reported that Chris Finchum has retired and the RIC is currently without a vice chair.
- Next meeting is February 21st on line at 10am.

RIC Region 4 Report – Fred Channel

Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis

- No minutes provided.

RIC Region 5 Report – John Zilinski

Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette

- No report.

RIC Region 6 Report – Steve Vititoe

Cabell, Boone, Lincoln, Logan, Mason, Mingo

- RIC discussed how to streamline inter-RIC communications.
- RIC discussed Dingess.
- RIC estimates that the next meeting will be elections.
- Next meeting is March 7th, at Boone County 911.

Business Conducted

- Technical Committee recommends approval of CISA talkgroups and Hardy County talkgroup requests. Tony Novel, second. Passed.
- Policy Committee recommends approval of the update to the Medical Command Policy. Jim Mangus, second. Passed.
- Training committee recommends approval of the position task books for RC Faulk. Dave Saffel, second. Passed.
- Next meeting
 - **Date: Monday, March 11th, 2024**
 - **Location: RETI, 2nd Floor**



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

Meeting adjournment.

- **Motion: Jim Mangus**
- **Second: Dave Saffel**
- **Motion: Passed**

WV Homeland Security Region 2
Regional Interoperability Committee (RIC) Meeting
Tuesday January 23, 2024
Harrison County EOC

There were 32 in attendance.

Minutes of the Previous Meeting: Minutes were presented by Tony Novel. Motion by Tim Curry to approve the minutes & seconded by Duane Hamilton. Motion carried.

Old Business

- Wetzel/Wileyville-Report from Steve Yoho. Working on electrical problems in building, waiting on Aviat quotes to apply for grant for SIRM radio equipment.
- Wetzel County also doing a VHF P25 simulcast system.
- ISSI Switch between Ohio, Marshall & Belmont Counties: Belmont installing a virtual switch to disconnect their system when the ISSI patch not needed. AUX I/O RJ 45 switch.
- Smart Connect SSID and Password established. Common for all Public Safety.
- Bethany Pike VFD was decommissioned. Dushon asked for a list of the department ID's so they can be turned off.
- CKR 99 is to be used for encrypted talkgroups in the Regional Channel list.
- No tower assistance money for Cadell replacement, will apply again next year.
- Discussion to update BY Laws to include virtual meetings. Tom Hart is working to modify and they will be distributed for review.

New Business

- Software & firmware updates for both Kenwood & Motorola have been released;
- Health team requested 10 air talkgroups and 6 ground talkgroups, 9 for air will be given for dispatch of the air units from their bases. They will be dedicated to the tower closest to their air bases. 3 additional talkgroups will be given for flight following. None have been given for ground at this time.
- Link Layer Authentication was discussed, maybe for the future.
- APX 4000 & 4500's are moved to level 2 on the approved equipment list due to channel capacity being < 3000 channels.
- When additional sites are added to WVSIRM, 500 subscriber licenses need purchased.
- APX Next radios having problems switching off of Cellular back to LMR.
- Agile reviewing state contracts with vendors to see if the state would do better financially if they manage the accounts.
- Radio testing form to be updated by the technical group.
- WVSP working to gain communications with Weirton PD.

- Nominations were open again for RIC 2 officers;
Chairman, Tom Hart previous
Vice Chair, Tony Novel previous
Recorder, Tim Curry

Chairman and Vice chair will stay the same with an addition Tim Curry will be recorder.

Good of the RIC

- SORN Conference 2024 will be held September 22-26;

Next Meeting;

- Feb 20, 2024 Taylor County

Adjournment

- Jason Wright motion
- Carrie Russell second
Motion passed

**WV Homeland Security Region 2
Regional Interoperability Committee (RIC) Meeting
Tuesday January 23, 2024
Harrison County EOC**

There were 32 in attendance.

Minutes of the Previous Meeting: Minutes were presented by Tony Novel. Motion by Tim Curry to approve the minutes & seconded by Duane Hamilton. Motion carried.

Old Business

- Wetzel/Wileyville-Report from Steve Yoho. Working on electrical problems in building, waiting on Aviat quotes to apply for grant for SIRN radio equipment.
- Wetzel County also doing a VHF P25 simulcast system.
- ISSI Switch between Ohio, Marshall & Belmont Counties: Belmont installing a virtual switch to disconnect their system when the ISSI patch not needed. AUX I/O RJ 45 switch.
- Smart Connect SSID and Password established. Common for all Public Safety.
- Bethany Pike VFD was decertified. Dustin asked for a list of the department ID's so they can be turned off.
- CKR 99 is to be used for encrypted talkgroups in the Regional Channel list.
- No tower assistance money for Cadell replacement, will apply again next year.
- Discussion to update BY Laws to include virtual meetings. Tom Hart is working to modify and they will be distributed for review.

New Business

- Software & firmware updates for both Kenwood & Motorola have been released;
- Health team requested 10 air talkgroups and 6 ground talkgroups, 9 for air will be given for dispatch of the air units from their bases. They will be dedicated to the tower closest to their air bases. 3 additional talkgroups will be given for flight following. None have been given for ground at this time.
- Link Layer Authentication was discussed, maybe for the future.
- APX 4000 & 4500's are moved to level 2 on the approved equipment list due to channel capacity being < 3000 channels.
- When additional sites are added to WVSIRN, 500 subscriber licenses need purchased.
- APX Next radios having problems switching off of Cellular back to LMR.
- Agile reviewing state contracts with vendors to see if the state would do better financially if they manage the accounts.
- Radio testing form to be updated by the technical group.
- WVSP working to gain communications with Weirton PD.

- Nominations were open again for RIC 2 officers;
Chairman, Tom Hart previous
Vice Chair, Tony Novel previous
Recorder, Tim Curry

Chairman and Vice chair will stay the same with an addition Tim Curry will be recorder.

Good of the RIC

- SIRN Conference 2024 will be held September 22-26;

Next Meeting;

- Feb 20, 2024 Taylor County

Adjournment

- Jason Wright motion
- Carrie Russell second
Motion passed