



## WEST VIRGINIA STATEWIDE INTEROPERABLE RADIO NETWORK PROGRAMMING SECURITY AGREEMENT

This agreement is between \_\_\_\_\_ (Programmer) and \_\_\_\_\_ (county/agency) to program radio's for use on the West Virginia Statewide Interoperable Radio Network (SIRN).

The following programming authorization has the following restrictions:

No Restrictions     Restricted To Entity: \_\_\_\_\_

The SIRN programming data and keys are by the nature of their use in the public safety environment, sensitive, and in need of protection from revelation or dissemination to those not authorized to possess the knowledge. Users or service personnel not specifically authorized are not permitted to program or otherwise modify radios, or any aspect of the SIRN in any way.

The following conditions apply to any security key or radio program developed for use on any piece of equipment in the SIRN:

1. The radio program security key of any manufacturer shall not be divulged for any reason to other than those who have been authorized by the West Virginia Statewide Interoperability Executive Committee (SIEC), through the recommendation of the technical committee, through this agreement.
2. No radio shall be programmed, or program modified except by those authorized by this agreement.
3. Each agency and its designees shall be responsible for the integrity of the key, and any computer equipment on which the key and associated programs reside.
4. No units shall be added to or deleted from the main system switch without the expressed authorization of the system (fleet map) manager and /or his/her designee.
5. No modifications will be performed to the SIRN with regard to setup and operating parameters without the expressed authorization of the system (fleet map) manager and/or his/her designee.
6. As an authorized programmer, the signatory agrees to abide by all Policies and Procedures of the SIRN.

It is understood that programming keys are the property of the SIRN and that violation of this agreement could cause the dismissal and possible prosecution of any individual(s) responsible for causing a security breach, or a condition that could be detrimental to the system and/or its security. Individuals could include both the signatories of this document, and those involved in violations of the document.

It is understood that any code plug that I use to program radios under this agreement shall be made available to the Technical Committee for approval. Radios also will be audited at the discretion of members of the SIEC or their designee for programming content.

I have read, understand, and agree to the above guidelines for access and use of SIRN software, software system keys, and facilities, and agree to maintain the integrity and security of any propriety information in my custody as it pertains to the system.

<b>Programmer (Please Print Clearly)</b>			
Last Name		First Name	
Agency		County	
Cell Phone		Work Phone	
E-Mail Address		Programmer ID#	
<b>Signature</b>		<b>Date</b>	
<b>Authorizing Agent - Contact Information</b> (Federal, State, or County Representative Responsible for Programmer)			
To obtain authorization to program radios, one of the following must approve the above programmer: County 911 Director or Emergency Manager (or their designee); State/Federal Official (or their designee). <b>Note:</b> Separate authorization must be received from each County, State or Federal agency in which they will be programming radios.			
Last Name		First Name	
Agency		County	
Phone		E-Mail Address	
<b>Signature</b>		<b>Date</b>	