



# 2018 WV Statewide Interoperability Executive Committee (SIEC) Meeting Minutes

July 10, 2018		
07/10/2018	9:00am – 12:00pm	MedComm, Flatwoods, WV
Meeting Called By	Jimmy Gianato, Chairman	

### **SIEC Members**

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

1	Bump, Paul	X – Proxy Bobby Hoge	WV Zone 1 Switch Agency
2	Burnside, Dirk	X	RIC 4 Chairman
3	Dooley, Lisa		WV Municipal League
4	Dunlap, John		WV Office of Technology
5	Evans, Rodney	X	RIC 5 Chairman
6	Faulk, RC	X	WV Emergency Manager Council (Emg Mgr Assoc)
7	Gianato, Jimmy	X	WV Homeland Security and Emergency Management
8	Gore, Tyrone	X – Proxy Lisa Paxton	WV Parkways Authority
9	Hart, Tom		RIC 2 Chairman
10	Hoge, Bobby	X	WV E-911 Council
11	Vince Deebes	X – Proxy Rodney Evans	WV State Police
12			Statewide Interoperability Coordinator (SWIC)
13	McCallister, Roy	X	RIC 1 Chairman
14	Ogle, Jody	X	WV National Guard
15	Palmer, Larry		WV Sheriff's Association
16	Parsons, Vivian	X	WV County Commissioner Association
17	Polczynski, Jeff	X - CC	RIC 3 Chairman
18	Raynes, Melissa	X	WV Health & Human Resources (DHHR)
19	Saffel, Dave	X – Proxy Joe Harless	APCO
20	Sharp, Bob	X – Tim Provaznik	WV State Fire Marshal
21	Vargo, Lou	X - CC	WV Zone 3 Switch Agency
22	Vititoe, Steve	X	RIC 6 Chairman

### **Non-SIEC Board Members Present**

1	Antolini, Steve	X	WV NRP
2	Channel, Fred	X	WV Dept. of Corrections
3	Harless, Joe	X	WV State Police
4	McGue, Patrick	X	SIRN Project Manager
5	McLain, Marty	X	OEC
6	Paxton, Lisa	X	SIRN Business Manager
7	Mangus, Jim	X	RIC 1 Vice Chairman

### **Motion to accept Minutes of last meeting**

**Motion: Steve Vititoe**

**Second: Bobby Hoge**

**Passed**

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## Technical Committee – Dave Saffel

- 1) Equipment testing –
  - a. Motorola New XTS/XTL programming software – RC Faulk and Dave Eubank to test
- 2) Site Updates
  - a. WVSIRN, Sandstone –in planning, not installed. Summersville in progress
- 3) Programming
  - a. Current Versioning –
    - i. Motorola APX 17.00.01- MEGA Firmware 17.01.00 <- Note updates
    - ii. Motorola CPS 20.01.00 – Firmware 20.50.09 (possible firmware problem)
    - iii. Kenwood – KPG-95DGN v 8.30 (10 Series) Firmware – 4.43 (v2) 6.13 (v3)
    - iv. Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.21
    - v. Kenwood – KPG-D1N 2.40 (NX-5X00 & 30 Series)–Firmware 2.40
- 4) Shentel requesting to locate on the Welch tower with wireless internet and must provide a structural analysis.
 

Motion to Approve: Bobby Hoge                      Second Rodney Evans                      Passed
- 5) Lengthy discussion regarding the Motorola upgrade. Motion to proceed with negotiations with Motorola.
  - a. Governor’s Office to review financial portion of Motorola Upgrade Proposal
 

Motion Bobby Hoge                      Second Rodney Evans                      Passed

### **Important Technical Information**

<b>Channel ID Plan</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Bandwidth</b>	12.5 kHz	12.5 kHz	12.5 kHz
<b>Transmit Offset Sign</b>	+	+	+
<b>Transmit Offset MHz.</b>	5 MHz	5 MHz	9 MHz
<b>Channel Spacing</b>	12.5 kHz	6.25 kHz	6.25 kHz
<b>Base Frequency</b>	453.025 MHz	450.000 MHz	400 MHz

### **Important Kenwood Programming information (UPDATED 04/12/16):**

Check Background Hunt and RSSI CC Hunt  
 BER = 4.0 (default)  
 Hunt Start Time (Hunt) = 300  
 Hunt Start Time (Idle) = Not changeable version 2  
 Acceptable RSSI Level = -108 (default)  
 Good RSSI = -88 (default)  
 LM1 = 0 (default)  
 Home RFSS = FE  
 Home Site = FE  
 (FE disables the radio from trying to look for a Home RFSS and Home)  
 PTT Release Hunt = unchecked  
 Hunt Option > Slot = 99 (insures all adjacent sites are searched)  
 Hunt Option > Sampling Rate = 7 (number of adjacent sites)

## Policy and Procedure Committee – Rodney Evans

- 1) Policy revisions to be discussed at next meeting

## Training, Education, and Exercise Committee – RC Faulk

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- 1) The training/education/outreach committee yielded their meeting time to an enhanced and prolonged technical meeting. However, the committee members were updated on the status of the SCIP update project. The new SCIP document has been created and data has been placed in the document as well as the goals and initiatives from the previous project were placed. The document needs some more minor editing to fix pages numbers, paragraph alignment and justification and other minor things and then will be sent out for review and edit. It is hoped that the document will be ready for distribution this week to begin the initial review.
- 2) We have received a request from the Kanawha-Putnam LEPC for a demonstration of our eFOG app on July 25th. RC has asked for volunteers for this event as he is unable to attend due to being out of the area.
- 3) Roy McCallister will be attending the Kanawha-Putnam LEPC on July 25th to represent the SIEC and speak on our new eFOG application that we recently released.

## Planning Committee – Bobby Hoge

- 1) Updated Application
  - a) Cabell County – Updated name to Cabell EMS and added Cabell Co BoE  
**Motion Bob Hoge      Seconded Rodney Evans      Passed**
- 2) SWIC Position
  - a) Jimmy Gianato has a list of certified applicants.
    - i) Need to conduct interview by interview committee
    - ii) Will submit to SIEC for recommendations
    - iii) Then submitted to Military Authority for Approval
    - iv) Currently paid with grant funds
    - v) Intent is to be full-time, permanent, state-funded position

## Conference Committee – Tyrone Gore(Lisa Paxton)

- 1) Camp Dawson Logistics are a work-in-progress.
  - a) Moved Monday Night Social back to the Multi-Purpose Building by popular requests.
- 2) Agenda is a work-in-progress
  - a) Will add a SIRN Upgrade general session
- 3) Vendors
  - a) Sponsorships are strong
  - b) Luttamus will sponsor Sunday Social
  - c) Great Lakes will also sponsor
- 4) Registration
  - a) SIEC and Individual registrations are in line with this time in previous years
  - b) Online registration started in June
- 5) Giveaways - Port Authority Duffel Bags and Name tags from LJArt are ready to pick-up

## Broadband/FirstNet – Paul Bump (Paul Bump)

- 1) FirstNet
  - a) Working on current SLIGP grant phase closeout – review with NTIA
  - b) Working on a state contract to hold FirstNet Workshops
    - a. FirstNet/AT&T Workshop
      - i. SIEC – July 10 - MedComm, Flatwoods, WV

## RIC Region 1 – Roy McCallister

RIC Counties - Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant

- Nothing to report

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## RIC Region 2 – Tom Hart

RIC Counties - Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor

- Nothing to report

## RIC Region 3 – Jeff Polczynski

RIC Counties - Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan

- Nothing to report

## RIC Region 4– Dirk Burnside

RIC Counties - Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis

- Nothing to Report

## RIC Region 5 – Rodney Evans

RIC Counties - Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette

- Nothing to report

## RIC Region 6 – Steve Vititoe

RIC Counties- Cabell, Boone, Lincoln, Logan, Mason, Mingo

- Nothing to report

## New Business – Jimmy Gianato

- Marty McLain of OEC reported:
  - Working on adding a IT Communications Leader to ICS
  - Verizon WPS free for Public Service

## Old Business – Jimmy Gianato –

- No updates

## 2018 SIEC Meetings (Dates and Locations are tentative)

<b>August 13 -14</b>	<b>MedComm Center</b>	<b>Flatwoods, WV</b>
<b>September 10 -11</b>	<b>MedComm Center</b>	<b>Flatwoods, WV</b>
<b>September 23 – 27</b>	<b>2018 SIRN Conference</b>	<b>Kingwood, WV</b>
<b>October 15 – 16</b>	<b>MedComm Center</b>	<b>Flatwoods, WV</b>
<b>November 13 – 14</b>	<b>MedComm Center</b>	<b>Flatwoods, WV</b>
<b>December 10 – 11</b>	<b>MedComm Center</b>	<b>Flatwoods, WV</b>

## Motion to Adjourn

**Motion: Dirk Burnside    Second: RC Faulk**

**Motion: Passed**