



2018 WV Statewide Interoperability Executive Committee (SIEC) Meeting Minutes

March 2018		
03/13/2018	9:00am – 12:00pm	MedComm, Flatwoods, WV
Meeting Called By	Bobby Hoge, Vice Chairman	

SIEC Members

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

1	Bump, Paul		WV Zone 1 Switch Agency
2	Burnside, Dirk	X	RIC 4 Chairman
3	Dooley, Lisa	X – Proxy Dave Erwin	WV Municipal League
4	Dunlap, John		WV Office of Technology
5	Evans, Rodney	X	RIC 5 Chairman
6	Faulk, RC	X	WV Emergency Manager Council (Emg Mgr Assoc)
7	Gianato, Jimmy		WV Homeland Security and Emergency Management
8	Gore, Tyrone	X - Proxy GE McCabe	WV Parkways Authority
9	Hart, Tom	X - CC	RIC 2 Chairman
10	Hoge, Bobby	X - CC	WV E-911 Council
11	Kitzmiller, Don	X – Proxy Jeff Perry	WV State Police
12	McCabe, G E.	X	Statewide Interoperability Coordinator (SWIC)
13	McCallister, Roy	X	RIC 1 Chairman
14	Ogle, Jody		WV National Guard
15	Palmer, Larry	X	WV Sheriff's Association
16	Parsons, Vivian		WV County Commissioner Association
17	Polczynski, Jeff	X - CC Proxy Chris Fincham	RIC 3 Chairman
18	Raynes, Melissa	X – Proxy Jimmy Sadler	WV Health & Human Resources (DHHR)
19	Saffel, Dave	X	Assoc of Public Safety Communications Officials (APCO)
20	Sharp, Bob	X	WV State Fire Marshal
21	Vargo, Lou		WV Zone 3 Switch Agency
22	Vititoe, Steve	X	RIC 6 Chairman

Non-SIEC Board Members Present

1	Antolini, Steve	X	WV NRP
2	Channel, Fred	X	
3	Harless, Joe	X	WV State Police
4	McGue, Patrick	X	SIRN Project Manager
5	Jeff Perry	X	WV State Police
6	Paxton, Lisa	X	SIRN Business Manager

Motion to accept Minutes of last meeting

Motion: Steve Vititoe

Second: Dave Saffel

Passed

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Technical Committee – Dave Saffel

- 1) Site Updates
 - a) WVSIRN – Sandyville is on the air, Lonetree – Radio is not yet, and road is too bad to risk taking equipment there at this time.
 - b) Microwave – Lonetree on the air
- 2) Equipment testing – A new Harris portable model is to be tested by Dave Erwin
- 3) Programming
 - a) Current Versioning –
 - i) Motorola APX 17.00.01- MEGA Firmware 17.01.00 <- Note updates
 - ii) Motorola CPS 20.01.00 – Firmware 20.50.09 (possible firmware problem)
 - iii) Kenwood – KPG-95DGN v 8.30 (10 Series) Firmware – 4.43 (v2) 6.13 (v3)
 - iv) Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.21
 - v) Kenwood – KPG-D1N 2.40 (NX-5X00 & 30 Series)–Firmware 2.40
- 4) Upcoming programming classes –
 - a) APCO Conference – APX Class
 - b) Public Safety Expo – APX Class and 2 Kenwood Classes, then two days of Advanced classes, one day for APX and a second day for Kenwood.
- 5) Microwave Spare parts – Parts are very limited at this point. We have three generations of radios for which you would need parts

6) Important Technical Information

Channel ID Plan	3	4	5
Bandwidth	12.5 kHz	12.5 kHz	12.5 kHz
Transmit Offset Sign	+	+	+
Transmit Offset MHz.	5 MHz	5 MHz	9 MHz
Channel Spacing	12.5 kHz	6.25 kHz	6.25 kHz
Base Frequency	453.025 MHz	450.000 MHz	400 MHz

Important Kenwood Programming information:

- Check Background Hunt and RSSI CC Hunt
- BER = 4.0 (default)
- Hunt Start Time (Hunt) = 300
- Hunt Start Time (Idle) = Not changeable version 2
- Acceptable RSSI Level = -108 (default)
- Good RSSI = -88 (default)
- LM1 = 0 (default)
- Home RFSS = FE
- Home Site = FE
- (FE disables the radio from trying to look for a Home RFSS and Home)
- PTT Release Hunt = unchecked
- Hunt Option > Slot = 99 (insures all adjacent sites are searched)
- Hunt Option > Sampling Rate = 7 (number of adjacent sites)

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Policy and Procedure Committee – Rodney Evans

- 1) The Policy Committee did not meet.

Training, Education, and Exercise Committee – RC Faulk

- 1) WV Specific AuxComm –
- 2) Training/Education met and spent the entire meeting working on the WC AuxComm Course.
- 3) The SIEC has received a request for training on the AuxComm course as soon as we can complete that course.
- 4) We completed an initial review of the entire course material of all 8 modules for modification/review/update. Found a need for some current material to be removed from the course and replaced with corresponding material that is already existing from the WV COML course.

Planning Committee – Bobby Hoge

- 1) Applications for SIRN Participation
 - a) Randolph Co updated app, adding Mountain Hospice
- 2) Budget has been approved, \$ 1 mil less than anticipated
- 3) Motorola proposed \$11.8 mil for 7.17 upgrade and GTR's. 10 year lease purchase. SUA \$ 1.3 mil per year and maintenance \$ 300,000 year with contingencies
- 4) Spare parts and repairs being monitored and processed. Need parts for spares after lightning strike at Malden last week
- 5) Wood Co requesting additional coverage into Jackson Co, Needs to discuss with RIC and bring results back to SWIC and or technical committee

Conference Committee – Tyrone Gore

- 1) The next conference will be September 23-28, 2018.
- 2) The Conference Committee is currently requesting agenda recommendations.
- 3) Save-The-Date Flyers will be sent to WV Public Safety Expo
- 4) Send Vendors an announcement
- 5) Contact Will Smith for online registrations
- 6) Contacting Camp Dawson to verify logistics
- 7) Requesting agenda topics
- 8) Keynote Speaker Possibilities:
 - a) Senator Greg Boso
greg.boso@wvsenate.gov
(304) 357-7973
 - b) Darrell Anderson, Former Ohio SWIC

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Broadband/FirstNet – Paul Bump (Jimmy Gianato -GE McCabe)

- 1) FirstNet
 - a) SLIGP 2.0 grant application – waiting for formal approval letter – SLIGP planning grant from March 1, 2018 until February 28, 2020
 - b) Working on current grant phase closeout ending February 28, 2018
 - c) Discussed getting a state contract to hold FirstNet Workshops
- 2) CityNet request for monitoring on the SIRN system, and advised they will not proceed if this is not granted. SIEC discussed and their position is not to allow monitoring of the SIRN for security and integrity issues; however, they can be added to receive system email notifications of issues like SIRN technicians receive
- 3) State Broadband Council
 - a) SIRN and Office of Technology working on a Broadband Expansion Pilot program with State Parks & select vendors
 - b) Meeting held with both vendors

RIC Region 1 – Roy McCallister

RIC Counties - Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant

- **Last meeting** - Thursday January 18, 2018 at Putnam County EMA Winfield, WV with RIC6.
- **Next Meeting** - March 22, 2018 at Ripley Volunteer Fire Department TBA

RIC Region 2 – Tom Hart

RIC Counties - Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor

- **Last Meeting** February 20, 2018
- Voted for Approved Programming Recertification increased to 4 years.
- **Training:**
 - WVU Police department requests Kenwood Programming Classes 10, 20 & NX
 - Several programmers need re-certification by early 2018; will submit request for a class (Marshall County OEM has offered to host)

RIC Region 3 – Jeff Polczynski

RIC Counties - Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan

- Last meeting February 21, 2018 - 10am
- Next Meeting March 21, 2018 - 10am

RIC Region 4– Dirk Burnside

RIC Counties - Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis

- Next meeting March 20th, 2018
- Region will be having an exercise during 2018 – Work in Progress

RIC Region 5 – Rodney Evans

RIC Counties - Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette

- Last meeting held Thursday February 15, 2018
- SIRN update

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- Discussed the new site Hinton
- Next meeting will be held at March 15, 2018 at 10:00 a.m. via conference call

RIC Region 6 – Steve Vititoe

RIC Counties- Cabell, Boone, Lincoln, Logan, Mason, Mingo

- **Last meeting** - Thursday January 18, 2018 at Putnam County EMA Winfield, WV with RIC 6.
- Next meeting is March 22, 2018 via conference call

New Business – Jimmy Gianato –

- No new business

Old Business – Jimmy Gianato –

- SCIP needs to an all-encompassing document for the state’s Emergency communications use
 - No updates

2018 SIEC Meetings (Dates and Locations are tentative)

April 9 -10	MedComm Center	Flatwoods, WV
May 14 - 15	MedComm Center	Flatwoods, WV
June 11-12	MedComm Center	Flatwoods, WV
July 9 - 10	MedComm Center	Flatwoods, WV
August 13 -14	MedComm Center	Flatwoods, WV
September 10 -11	MedComm Center	Flatwoods, WV
September 23 – 27	2018 SIRN Conference	Kingwood, WV
October 15 – 16	MedComm Center	Flatwoods, WV
November 13 – 14	MedComm Center	Flatwoods, WV
December 10 – 11	MedComm Center	Flatwoods, WV

Motion to Adjourn

Motion: Dirk Burnside Second: Steve Vititoe Motion: Passed