



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

Date: 1/14/2020	Time: 0900	Location: Flatwoods
Meeting Called To Order: Bobby Hoge		

SIEC Membership & Participation

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

1	Bump, Paul		WV Zone 1 Switch Agency
2	Burnside, Dirk	X	WV Department of Transportation
3	Channel, Fred	X	RIC 4 Chairman
4	Dooley, Lisa		WV Municipal League
5	Gore, Tyrone	Proxy RC Faulk	WV Parkways Authority
6	Hart, Tom	X	RIC 2 Chairman
7	Hoge, Bobby	X	WV E-911 Council
8	Patterson, Reginald	Proxy Jeff Perry	WV State Police
9	Neal, David	X	WV SWIC
10	McCallister, Roy	X	RIC 1 Chairman
11	Ogle, Jody	Proxy Danny Kirby	WV National Guard
12	Palmer, Larry		WV Sheriff's Association
13	Piercy, Jennifer		WV County Commission Association
14	Polczynski, Jeff	CC	RIC 3 Chairman
15			WV Health & Human Resources
16	Saffel, Dave	X	APCO
17	Sharp, Bob	X	WV State Fire Marshal
18	Spence, Josh		WV Office of Technology
19	Todorovich, Michael		WVDHSEM Director
20	Vargo, Lou	X	WV Zone 3 Switch Agency
21	Vititoe, Steve	X	RIC 6 Chairman
22	Wolfe, Justin	CC	WV Emergency Management Council
23	Zilinski, John	X	RIC 5 Chairman

Non-SIEC Board Members Present

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

1	RC Faulk		Assistant SWIC
2	Joe Harless	X	WVSP
3	Evans, Rodney	X	WVSP
4	Steve Antolini	X	WVDNR
5	Jim Mangus	X	RIC 1
6	Alex Rayburn	X	WVNG
7	Tom Gagnon	X	ECD
8	Tony Novel	X	RIC 2
9	Mark Yost	X	WVSP
10	Mark Smith	X	WV SIRN
11	Fred Kinder	X	FCVA



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Previous Minutes Reviewed and Approved

- **Motion:** Tom Hart
- **Second:** Dave Saffel
- **Motion:** Passed

Technical Committee Report – Dave Saffel

- Report from Frequency procurement
 - Status of frequency searching
 - New Sites –
 - North Mountain
 - Crossroad – Lauttamus
 - Dingess – Lauttamus
 - Weirton – Awaiting equipment
 - Richwood – Lauttamus
 - Wetzel – Wetzel County is working on frequencies
- Equipment testing –
 - Update on GME mobile radio testing of the unit that Rodney has. – Trunking was not enabled in the radio. Rodney planning on traveling to see how it roams.
 - Testing of the ICOM F9021S portable – Radio is tested. Motion made by chair to approve, second by Bobby Hoge, approved for Level 3.
 - **Motion:** Dave Saffel
 - **Second:** RC Faulk
 - **Motion:** Passed
- Site Updates
 - WVSIRN –
 - Adjacent Site Lists
 - Microwave –
- Programming
 - Current Versioning –
 - Motorola APX 20.00.04 - MEGA Firmware 20.35.00
 - Motorola CPS 20.01.00 – Firmware 20.50.10
 - Kenwood – KPG-95DGN v 8.30 (10 Series) Firmware – 4.43 (v2) 6.14 (v3)
 - Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.21
 - Kenwood – KPG-D1N 4.00 (NX-5X00 & 30 Series)–Firmware 2.61
- Mobile Antennas – The technical committee is going to create a document of recommendation of antenna types that are desirable for use in the SIRN system. Further discussion of currently installed antennas took place at this meeting.



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- Certification of Manufacturers programming classes – The Harris class was attended by Dave Erwin, Jim Mangus, Steve Vititoe, and other approved programmers. I believe we need to make a determination of who attended, and I additionally believe that those attending should be approved if our programmers concur regarding the quality of instruction. I reached out to Allen Holder. Still awaiting documentation from Allen as to attendees.
- Berkeley County – Frequency “Owning” as referred to in Jeff Polczynski email. Jeff is going to reach out to someone for Business channels, Technical Committee member(s) are going to look for Public Safety channels and MSgt Kirby is going to look at potential military frequencies.
- Worked on a site naming list for end user RSSI aliases.
- TDMA – We need to move forward with planning for TDMA to be implemented in upcoming months with regard to the necessity to create a new plan that would encompass TDMA.

Policy and Procedures Committee Report – Rodney Evans

- Worked with technical committee on naming list for end user radio equipment.

Training/Education/Outreach Committee Report – RC Faulk

- Presented the 2020 TA request list:
 - COML
 - COMT
 - ITSL
 - Alerts & Warnings
 - **Motion:** **RC Faulk**
 - **Second:** **Dave Saffel**
 - **Motion:** **Passed**
- Still working to conduct WV Specific AuxComm courses in Hancock and Mercer Counties. Clubs are working to secure enough members to hold the class.
- Kanawha County is looking to host a regional AuxComm course but have not set anything definitive as yet.



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Conference Committee Report – Tyrone Gore

- Discussed final billing from Canaan for the 2019 Conference
 - Billing was higher than previous conferences
 - Discussed 2020 options of either returning to Camp Dawson or Canaan
 - Cannan Valley reached out and asked if we were coming as another group is interested in our reserved dates
 - Danny Kirby will reach out to Camp Dawson to explore opportunities they can provide

Planning Committee Report – Bobby Hoge

- Participation Applications
 - Will reach out to Logan County to get updates for their applications
 - Jefferson County Updated application: Clarke County Fire has been moved under the umbrella of Jefferson County
 - **Motion:** **Bobby Hoge**
 - **Second:** **Dave Saffel**
 - **Motion:** **Passed**
- Discussed 2020 SIEC meeting dates
 - March 9 will be a one day SIEC meeting with training on the 10th at the Eleonor National Guard.
 - RC will provide all members a list of the updates to the 2020 schedule.
- Dave Neal advised that DHSEM has not issued a PO for Weirton.
- The Hinton site was evaluated by Premier Construction and was identified as minimal for the RF and Microwave equipment. May build a new site or use existing but there is no PO and unknown cost.
- Richwood – Trying to find grant funds for RF & Microwave equipment.
- Wetzel – has a letter of frequency non-use
- Dingess – AEP Colocation
- The Horsepen site was sold by Frontier to Everest Infrastructure who now plans to charge \$43,000 rent per year. May have to look at moving or building another site. WVSP had a site there; going to check.



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- Green Knob site lease is with the property owner and Hardy Telephone who have not used the site in a long time but maintain the lease payments to support West Virginia public safety. They believe at the end of the current lease; they are not interested in paying another lease term and believe the property owner may not be much interested in signing another lease either. Additional information will be forthcoming on this.

New & Emerging Technologies – Paul Bump

- FirstNet presentation was given to update the State on the 2019 year in review as well as plans for the 2020 proposed site activities. Band plan 14 device discussion was also held.

RIC Region 1 Report – Roy McCallister

Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant

- Will meet on the 23rd of January and will continue work on by laws and membership updates.

RIC Region 2 Report – Tom Hart

Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor

- No meeting was held in January
- Work continues on the Powhatan (OH) tower site for Marshall County and Zone 3
- Development of a site in Wileyville in Wetzel County continues to make progress
- Looking at potential dates for February RIC Meeting

RIC Region 3 Report – Jeff Polczynski

Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan

- Discussed the Berkeley proposed abandonment of SIRN. The 167th Airwing was not aware of any of the discussions going on there. Most believe that the Berkeley County public safety agencies are not aware either. Discussed unsure about the impact the possible abandonment of SIRN by Berkeley County would have on other State and Federal responders.

RIC Region 4 Report – Fred Channel

Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis

- Will be meeting Thursday, January 16th at 10am.



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RIC Region 5 Report – John Zilinski

Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette

- The National Park Service is now programmed appropriately to utilize WV SIRN.

RIC Region 6 Report – Steve Vittoe

Cabell, Boone, Lincoln, Logan, Mason, Mingo

- No meeting last month.
- Planning a meeting for February, no date set.
- Mason County sent application update.
- Issues that the Army COE projects in Wayne County have been resolved.

Business Conducted

- Dirk Burnside wanted to make everyone aware of the Small Facilities Wireless Act
- RC Faulk reported that the SIRN database freeze will occur on 1/17/2020 in preparation for the 7.18 upgrade
- Jim Mangus advised Frontier would be making an ESInet announcement
- Jim Mangus requested that the SIEC support the initiative from CISA to do a lateral move of communications unit groups within the ICS structure
 - **Motion:** **Jim Mangus**
 - **Second:** **Danny Kirby**
 - **Motion:** **Passed**

Meeting adjournment.

- **Motion:** **Bobby Hoge**
- **Second:** **RC Faulk**
- **Motion:** **Passed**



West Virginia
Statewide Interoperable Radio Network

Location:	Host/Organizer:	Date & Time:	Meeting Description
Flatwoods	SIRN	4/13/20	Monday SIEC Meeting

	Last Name (Print)	First Name (Print)	AGENCY Or Proxy For	Signature	Email	Phone
1	Faulk	RC	SIRN	[Signature]		
2	SAPPEL	DAVID	APCO /	[Signature]		
3	HOOE	ROBERT	MICRAUSII	[Signature]		
4	Sinder	Frederick	FCVA	[Signature]		
5	NEAL	David	SIRN	David Robd		
6	KIRBY	DAVID	WVNG	[Signature]		
7	ANGUS	Jim	RIC-1	[Signature]		
8	EVANS	Rodney	WVSP	[Signature]		
9	Polczynski	Jeff	Phone Bridge			
10	Vargo	Lou	Phone Bridge			
11	McConnell	Dustin	HCES	[Signature]		
12	Sharp	Bob	WVSEFM			

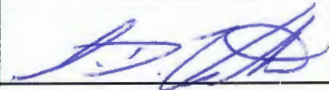
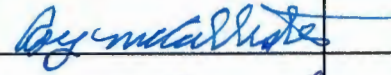
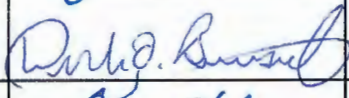
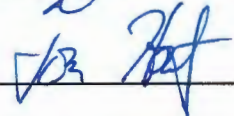
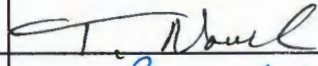
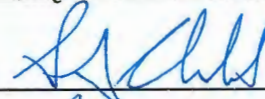
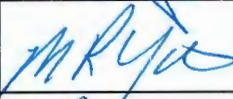
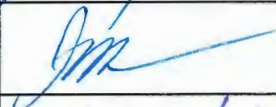
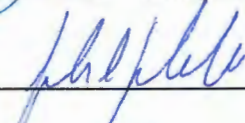
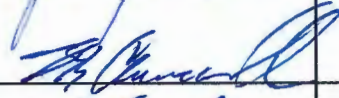


Gore, Tyrone,

< DJ Sigman, Joe Shaadi, Beth Spradlin > 3 on phone



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Flatwoods	SIRN	1/13/20	Monday

	Last Name (Print)	First Name (Print)	AGENCY Or Proxy For	Signature	Email	Phone
1	VITITOE	STEVEN	RIC 6			
2	mccallister	Roy	RIC ONE			
3	BURNSIDE	DIRK	WV DOT			
4	HART	Tom	REG 2 RIC			
5	Novel	Tony	Reg 2 Ric			
6	Antolini	Steve	WV DNR			
7	Yost	MARK	WVSP			
8	PERRY	Jeffrey	WVSP			
9	Zilinski	John	RIC 5			
10	CHARNICK II	FRED	RIC 4			
11	BSmith					
12	HARLESS	JOSEPH	WVSP/SIRN			



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	Last Name (Print)	First Name (Print)	AGENCY Or Proxy For	Signature	Email	Phone
1	Faulk	RC	SIRN			
2	VITTOE	STEVE	RIC 6			
3	McGallister	Roy	RICONE			
4	HARLESS	JOSEPH	WVSP/SIRN			
5	HOGG	ROBERT	MERCER SRI			
6	NEAL	DAVID	SIRN			
7	Wolfe	Justin	On Phone			
8	Evans	Radney	WVSP			
9	Vitargo	Lon	WOCHSEMA			
10	HART	Tony	REG 7 PIC			
11	Antolini	Steve	WUDOR			
12	Mangus	Jim	Metro			

13 KIRBY DANIEL WUNG Dal/2st

W. W. Rayburn

WVNG

Rayburn, Alex



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	Last Name (Print)	First Name (Print)	AGENCY Or Proxy For	Signature	Email	Phone
1	Gagnon	Tom	ECD		thomas.gagnon@cis.e.dhs.gov	202-702-3226
2	CHARLIE //	FACEL	REC 4 WVDCR			
3	BURNSIDE	DIRK	WV DOT			
4	Novel	Long	Ric 2			
5	HART	Tom	Ric 2			
6	Zilinski	John	Ric 5			
7	GOST	MARK	WVSP			
8	PERRY	JERP	WVSP			
9	SHARP	ROBERT	WVSTMD			
10	SMITH	Mark	DHSEM			
11	Kinder	Frederick	FEVA			
12	SAFFEL	DAVID	APCO			