



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

Date: 2/11/2020	Time: 0900	Location: Flatwoods
Meeting Called To Order GE MCCabe		

SIEC Membership & Participation

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

1	Bump, Paul	X	WV Zone 1 Switch Agency
2	Burnside, Dirk	X	WV Department of Transportation
3	Channel, Fred	X	RIC 4 Chairman
4	Dooley, Lisa	Proxy Dave Erwin	WV Municipal League
5	Spence, Josh		WV Office of Technology
6	Zilinski, John	X	RIC 5 Chairman
7	Gore, Tyrone	Proxy RC Faulk	WV Parkways Authority
8	Hart, Tom	CC	RIC 2 Chairman
9	Hoge, Bobby	X	WV E-911 Council
10	Patterson, Reginald	Proxy Jeff Perry	WV State Police
11	Neal, David	X	WV SWIC
12	McCallister, Roy	CC	RIC 1 Chairman
13	Ogle, Jody		WV National Guard
14	Palmer, Larry	X	WV Sheriff's Association
15	Piercy, Jennifer		WV County Commission Association
16	Polczynski, Jeff	CC	RIC 3 Chairman
17			WV Health & Human Resources
18	Saffel, Dave	X	APCO
19	Sharp, Bob	X	WV State Fire Marshal
20	Todorovich, Michael	Proxy GE MCCabe	WVDHSEM Director
21	Vargo, Lou	CC	WV Zone 3 Switch Agency
22	Vititoe, Steve	X	RIC 6 Chairman
23	Wolfe, Justin	CC	WV Emergency Management Council

Non-SIEC Board Members Present

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

1	RC Faulk	X	Assistant SWIC
2	Steve Antolini	X	DNR
3	Chris Finchum	X	RIC3
4	Jim Mangus	X	RIC1
5	Tony Novel	X	RIC2
6	Mark Yost	X	WVSP
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Previous Minutes Reviewed and Approved

- **Motion:** **Dave Saffel**
- **Second:** **Bobby Hoge**
- **Motion:** **Passed**

Technical Committee Report – Dave Saffel

- Report from Frequency procurement
 - Status of frequency searching
 - New Sites –
 - North Mountain (Berkeley)
 - Crossroad (Hinton) – Luttamus
 - Dingess (Mingo) - Luttamus
 - Weirton – Awaiting equipment
 - Richwood (Nicholas) – Luttamus
 - Wetzel – Wetzel County is working on frequencies.
 - Gary (McDowell) –
 - Wallace (Harrison) –
 - Hundred -
 - NTIA – None
 - Business – None
- Equipment testing –
 - Update on GME mobile radio testing of the unit that Rodney has.
 - VM7000 was approved in 2019 and added to the Approved Equipment List
- Site Updates
 - WVSIRN –
 - Site Names
 - Microwave –
- System Version Upgrade Status – on track and on time
- Programming
 - Current Versioning –
 - Motorola APX 20.00.04 - MEGA Firmware 20.61.00
 - Motorola CPS 20.01.00 – Firmware 20.50.10
 - Kenwood – KPG-95DGN v 8.30 (10 Series) Firmware – 4.43 (v2) 6.14 (v3)
 - Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.21
 - Kenwood – KPG-D1N 4.00 (NX-5X00 & 30 Series)–Firmware 2.61



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- Mobile Antennas – The technical committee is going to create a document of recommendation of antenna types that are desirable for use in the SIRN system. Further discussion of currently installed antennas took place at this meeting
- Certification of Manufacturers programming classes – Still awaiting information from Allen Holder on class attendees. Received and approved
- Berkeley County – We need to discuss who would be willing to go and attempt to obtain LOC's in person of Channel Incumbents
- Site Naming – There is still no consensus as to how to create this list.
- TDMA – Channel ID plan and site assignments – Marshall County has requested one site for St. Joes.
- Status on Weston Site – Microwave radio's have been identified in the warehouse. Paul Bump is checking on status of dishes.
- Mark Smith is redoing the locks on buildings and gates. He is going to continue to use the MAG LA core for six more months, give out new keys, and then change to a new unique core.
- Weirton equipment is ordered and awaiting a signature at Pete Marotta's office.

Policy and Procedures Committee Report – Rodney Evans

- Did not meet.

Training/Education/Outreach Committee Report – RC Faulk

- Jim Mangus reported no movement on the attempts for a Northern and Southern WV AuxComm course.
- Tom Gagnon reported that our TA submissions have been received and working through the ECD process.
- Reminder that the INTD Course will be March 17 – 20 hosted at Metro 911.
- The special request TA for Broadband & FirstNet SOP Guidance scoping call will happen soon.



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- Jim Mangus advised that the Charleston Expo will be occurring this coming May. There have been no requests for SIRN classes. If classes were to be developed as part of the Expo offering, it will not be conducted at the Civic Center.

Conference Committee Report – Tyrone Gore

- Bobby Hoge announced resignation of Tyrone Gore from Conference Committee.
- Jeff Perry volunteered to head the committee this year.
- Discussion ensued about the 2020 Conference
 - Members discussed the pros and cons of Camp Dawson and Canaan Valley.
 - Bobby Hoge reported on information that Camp Dawson had provided.
 - It was reported that another group wants our dates at Canaan if we are not returning there.
 - The plan is to keep the advertised dates no matter the location of the Conference.
 - The Committee recommended to the SIEC to return to Camp Dawson.
 - **Motion:** **RC Faulk**
 - **Second:** **Bobby Hoge**
 - **Motion:** **Passed**

Planning Committee Report – Bobby Hoge

- Two changes to the meeting schedule:
 - March location change to Eleonor National Guard with all meetings on Monday and Harris training on Tuesday.
 - July's meeting dates are the same, just location changed to Princeton.
 - Motion to accept date updates:
 - **Motion:** **Bobby Hoge**
 - **Second:** **Jeff Perry**
 - **Motion:** **Passed**
- Hinton site – Waiting on final paperwork to be sent from Motorola to finalize the PO.
- Dingess site – colocation with AEP on a 320-foot self-support tower. AEP is looking at request.
- Richwood site – need microwave path study.



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- Weston site – Mark Smith found some microwave gear in warehouse; Still need RF equipment, RF frequencies and microwave frequencies.
- Wallace site – equipment is staged at Harrison County 911; working on connectivity with CityNet.
- Horsepen – the 2010/2011 minutes show that Verizon gave the site to the State; Had a temporary lease; Tower was sold to Everest; Negotiations are ongoing between DHSEM and Everest to work out agreement to stay at the location.
- Green Knob site – access road being repaired as part of disaster declaration; Lease will need to be worked with new landowners before 2023.
- Weirton site – all paperwork is complete; Waiting on final paperwork from Motorola.
- Working group looked into optimal use of Lattamus frequencies in eligible counties.

New & Emerging Technologies – Paul Bump

- Did not meet. FirstNet/AT&T staff advised they have nothing to report.

RIC Region 1 Report – Roy McCallister

Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant

- Last meeting was January 23, 2020
- Discussed updates and continued working on membership and by-laws.
- Next meeting is March 12, 2020 at 10am at Ripley VFD
- Roy McCallister voiced his appreciation of the interest RIC 1 members have

RIC Region 2 Report – Tony Novel

Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor

- Did not meet last month.
- Region 2 conducted a radio exercise
- Next meeting is February 20th at 10am with the Emergency Managers at Marshall County EOC.



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RIC Region 3 Report – Jeff Polczynski

Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan

- Last met by Conference Call on January 15th, 2020.
- Discussed upgrade schedule and direct connect consoles in the upgrade.
- Discussed Berkeley County/North Mountain ongoing situation and what the impacts would be to agencies in the area.
- Next meeting is planned for February 19th, 2020 at 10:00

RIC Region 4 Report – Fred Channel

Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis

- Meeting January 16, 2020 at the Randolph County OEM / 911 Center in Elkins WV with 5 members present.
- A long discussion was held on WV Code 15-14-8 The Regional Interoperability Committees; composition; duties and Title 170 procedural rule West Virginia Division of Homeland Security and Emergency Management series 3 rules of West Virginia Statewide Interoperable Radio Network Statewide Interoperability Executive Committee and Regional Interoperable Committees.
- Motion to accept Cindy Hart to represent County Enhanced 911 was made by Kurt Gainer second by Dirk Burnside; motion passed.
- Cherie Jenkins reported Braxton County was having communication issues where the 911 center could hear the calling unit, but the calling unit could not hear the 911 center. She did not know if that was on their legacy system or SIRN.
- Next meeting will be held February 18, 2020 at the Upshur County 911 Center at 10:00am in conjunction with the Region 4 OEM meeting

RIC Region 5 Report – John Zilinski

Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette

- Last meeting was January 16th, 2020 in Athens.
- Discussed updates to participation to make sure listing are correct.
- Monroe county did not have solid knowledge of who was on their participation list and what radio ID's were in. RC Faulk provided them assistance.



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- John Zilinski reported NPS has in building coverage with SIRN at there HQ that they do not have with their legacy equipment.
- Next meeting is February 20th, 2020 at the McDowell 911 center.

RIC Region 6 Report – Steve Vititoe

Cabell, Boone, Lincoln, Logan, Mason, Mingo

- Did not meet in January.
- Next meeting is by Conference Call on February 20, 2020 @ 10am.
- RC Faulk asked Steve Vititoe to work with Logan County to update their participation application.

Business Conducted

- Dirk Burnside discussed on-going business with the generator configuration update for Building 5; He has forward the information and letters of support up the Chain of Command within his Division; It has been assigned to an engineer; Dirk has emphasized the importance of getting that done to the transportation personnel.
- Dave Saffel advised Logan County requested a LOC from SIRN but did not put down enough information to make an informed decision. They have been asked twice to provide additional information and have not done so. If not received by the end of the month, it is recommended to deny. Motion made to deny if not received by the end of February.
 - **Motion:** **Jeff Perry**
 - **Second:** **Paul Bump**
 - **Motion:** **Passed**
- Bobby reported that GE McCabe is representing Mike Todorovich.
- Next meeting is Monday, March 9th, 2020 at Eleanor National Guard Facility. RC Faulk will develop and distribute navigational flyer. All meetings will occur on Monday with Harris training starting at 09:00 on Tuesday the 10th.

Meeting adjournment.

- **Motion:** **Bobby Hoge**
- **Second:** **Dave Saffel**
- **Motion:** **Passed**