



West Virginia Statewide Interoperability Executive Committee Meeting Minutes

Date: 8/11/2023	Time 14:07	Location: RETI, 2 nd Floor
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SIEC Membership & Participation

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

Mangus, Jim	X	RIC 1 Chairman
Hart, Tom	CC Proxy – Tony Novel	RIC 2 Chairman
Polczynski, Jeff		RIC 3 Chairman
Tice, Brandon	X	RIC 4 Chairman
Gianato, James A	X	RIC 5 Chairman
Vititoe, Steve	X	RIC 6 Chairman
Saffel, Dave	X	WV APCO
Cadle, Pat		WV County Commission Association
Mccabe, GE	CC	WV DEM Director
Rumbaugh, Stephen		WV Department of Transportation
White, Mikyle		WV E-911 Council
Rose, Richard	Justin Wolfe	WV Emergency Management Council
Ratliff, Jody	CC Proxy – Al Whitaker	WV Health & Human Resources
Blosser, Travis		WV Municipal League
Seward, James	Proxy – Danny Kirby	WV National Guard
Abbott, Heather		WV Office of Technology
Smith, Chuck	Proxy – Tyrone Gore	WV Parkways Authority
Howard, Tom		WV Sheriff's Association
Tyree, Ken		WV State Fire Marshal
Mitchell, Jim	Proxy - David Simmons	WV State Police
McConnell, Dustyn	X	WV SWIC
Bump, Paul		WV Zone 1 Switch Agency
Vargo, Lou		WV Zone 3 Switch Agency

Additional Participants

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

RC Faulk	X	Assistant SWIC
Jon Fermerie	CC	Ericcson
Beth Spradlin	CC	AT&T FirstNet
Brooke Hess	X	Technical/Conference
Bobby Hoge	X	EMD
Fred Kinder	X	Technician
Brooke Hess	X	Technical/Conference
Steven Singer	X	CISA
Dirk Burnside	X	Technical
Jeff Perry	X	EMD



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Jeremy Jones	X	WV Department of Forestry
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Previous Minutes Reviewed and Approved

- **Motion:** Dave Saffel
- **Second:** Steve Vititoe
- **Motion:** Passed

Technical Committee Report

- Programming
 - Current Versioning –
 - Motorola APX CPS R36.00.01 2025.1 Baseline Release - 4/14/2025– APX Family Portables and Mobiles FW R36.40.00 2025.1 Baseline Release – 06/09/2025
 - Motorola APX Next – APX NEXT FW R09.40.00 2025.1 Baseline Release – 06/09/2025
 - Motorola APX N70 - APX N70 FW R06.40.00 2025.1 Baseline Release - 06/09/2025
 - Motorola CPS 20.01.00 – Firmware 20.50.10
 - Kenwood – KPG-95DGN v 8.30 (10 Series) Firmware – 4.43 (v2) 6.14 (v3)
 - Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.21
 - Kenwood – KPG-D1N 5.20 (NX-5X00 & 30 Series)–Firmware 5.24
 - Armada - 1.44.12 – 03/05/2025
 - RES – BKR9000 – 5.8.38 – 07/30/24
 - Tait – 3.6.1.10
- Testing
 - Harris – XL-400, XL-185 & XL-95
 - Motorola Next XN & N70
 - Tait – TP9800
- The Technical Committee would like recommend the change to Level 1 of the radios to include “This level will include the ability to have Mixed Mode Priority Scan.” This is going to be tabled for this month and brought up in the future.
- The Technical Committee would like to recommend the Tait TP9800 for approval. The level will be determined during the Technical Committee meeting. Motion to approve Jim Mangus, Second Fred Kinder. No objections
- The Technical Committee would like to consider testing consoles. This will require a policy to be created, likely including the connection method available and levels for that type of connection. There are new consoles coming from at least one manufacturer that



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could make it desirable to have this policy. Thus far, despite CSSI being available CAP testing has only tested ONE CSSI device and it was NOT Motorola.

- For those attending the SIRN conference and taking either BK or L3Harris classes, in order to leave the conference with a programming key, you MUST have a Distribution key that will be authorized. SIRN will NOT be authorizing any Master keys as they will all be held by SIRN and kept in the safe in Charleston.
- A request has been made for a regional Air to Ground talkgroup. It will not be done at the present time.

Important Technical Information

Channel ID Plan	3 FDMA No longer in use	4 FDMA	5 FDMA	6 TDMA	7 TDMA
Bandwidth	12.5 kHz	12.5 kHz	12.5 kHz	6.25 kHz	6.25 kHz
Transmit Offset Sign	+	+	+	+	+
Transmit Offset MHz	5 MHz	5 MHz	9 MHz	5 MHz	5 MHz
Channel Spacing	12.5 kHz	6.25 kHz	6.25 kHz	6.25 kHz	6.25 kHz
Base Frequency	453.025 MHz	450MHz	400 MHz	450MHz	460MHz

Cyber Security Sub-Committee Report

- Did not meet.

Policy and Procedures Committee Report

- Discussed the lack of background check procedures and how to handle the upcoming Conference students. Discussion carried over to the general SIEC Meeting.

Training/Education/Outreach Committee Report

- Notes not submitted.

Conference Committee Report – Steve Vititoe

- Members reviewed the current version of the agenda and noted some instructor changes were needed.
- Discussed lack of vendor participation and overall low numbers of attendees.



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Planning Committee Report

- Carried over to the general SIEC Meeting.

New & Emerging Technologies

- Ericson/Cradlepoint did a presentation about hardware in lieu of a report from DJ Sigmon.

RIC Region 1 Report

Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant

- Last met on July 17th at the Ripley VFD.
- Members discussed the last SIEC meeting and it was noted that Roy McCallister was attending the final meeting as he is retiring from State service.
- Jeremy Jones from the WVDOF has filled the role of Vice Chair.

RIC Region 2 Report

Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor

- Notes are attached.

RIC Region 3 Report

Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan

- Mike Jenkins from Morgan County is the new RIC Chair and will conduct the next meeting and provide a report in September.

RIC Region 4 Report

Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis

- Has not met since the last SIEC Meeting.

RIC Region 5 Report

Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette

- Notes are attached.



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RIC Region 6 Report

Cabell, Boone, Lincoln, Logan, Mason, Mingo

- Did not meet in July but plan to meet again on August 21, 2025 virtually.

Business Conducted

- Technical Committee recommends the approval of the Tait 9800 radio, 2nd by Danny Kirby, Motion passed. Radio level will be assigned as soon as the feature set is verified against the hardware policy.
- Members are urged to remind users to notify the RIC's about talkgroup reservation so two events don't pick the same talkgroups.
- It was recommended the following guidance be issued for new programmers for this upcoming Conference, 2nd by Dave Saffel; Motion passed; guidance is as follows:
 - *Programming students who are NEW, must present, before entry into the programming classroom, a background check or affidavit of such, is required to be presented. If no document is provided, then entry into the classroom will NOT be allowed. In these circumstances, there will be no refund of the registration provided. Background checks are the responsibility of the programming candidate. Students who are in need of a background check can submit an FBI background or visit the Identigo website and find a background station near their zip code. <https://www.identigo.com/services/history-check>*
- Next meeting:
 - **Date: September 8, 2025**
 - **Location: RETI**

Meeting adjournment.

- **Motion: Dave Saffel**
- **Second: Jim Mangus**
- **Motion: Passed**

RIC 2

Regional Meeting


7/17/25 – BROOKE COUNTY EMS

- Meeting called order at 10 am by T Novel
- Minutes from the previous meeting, unanimously approved by a motion, T Campbell motioned, Jay Thomas seconded the motion.
- WV Aux Comm, October 25 & 26 Moorefield area. TBA!

- Old Buisness
 - S. Yoho advised that the Wileyville/Wetzel tower construction has been delayed by weather. Wetzel has applied for a grant to get SIRN equipment for the site but the grant has not be awarded. Fence not up yet.
 - No Report from Cadel.
 - Upgraded still on the schedule for late September 29th 2025 zone 1 & 2, Oct. 6th zone 3.
 - No word on expanding NTIA frequencies.
 - Still looking for radio programming instructors.
 - KVL updates done at SIRN Conference.
 - Conference registration still open.
- New Business
 - The software and firmware updates were given.
 - Radio approvals were made for Motorola N50's along with Viking VM 8000.
 - ICE requested ID's and talkgroups on SIRN.
 - Federal Real IDs are required to get on Base at Camp Dawson for the radio conference. (Star in upper corner of your drivers license)
 - Discussion on who received notification about fire radio grant.
 - Harris XL 200 was moved back to level 1.
 - Tait testing continues along with Harris XL400, XL95, XL185, NEXT XN, N70.
 - Data freeze date September 8th
 - Sand Springs having problem, Techs are sweeping site this week.
- Good of the order
 - Don't reboot OP's on Sept 8th & 9th.
 - Z1 & Z2 Master site work starting 9-29-2025.
 - Z3 Master site work starting 10-6-2025.
 - No AIS updates till after system updates are complete.

- Next Meetings-Harrison County, 735 Genesis BLVD Bridgeport, WV 26330

- Motion to adjourn was made by T Campbell and Seconded by J Thomas. Motion Passed.

	Regional Interoperability Committee – Region 5
	July 2025 Meeting Minutes
	Wyoming County or by Microsoft Teams Thursday, July 10, 2025 – 10:00

CALL TO ORDER

- The meeting was called to order at 10:14 by RIC Chair, John Zilinski

SIGN IN SHEET

- **Present:** John Zilinski, Cody Fortner, Tim Ellison, Ethen Whisenant, Michael Segars, Mike Kodak, Adam Gianato, Jimmy Gianato, David Lord.
- **Virtual:** Don Havens, Jason Redden, Loyd Lowry, Mark Pickett, Richard Miller, Robbie Johnson, Brantly Whittaker, and Stan Wilson
- A copy of the sign in sheet is attached for reference.

APPROVAL OF AGENDA

- Motion By: Jason Redden
- Seconded By: Loyd Lowry
- Result: Carried

APPROVAL OF MINUTES

- Motion By: Loyd Lowry
- Seconded By: Tim Ellison
- Result: Carried

TECHNICAL MEETING

- Current Versioning was presented to the group. No issues have been presented to the SIEC. Adam Gianato advised that release 25.1 for APX will be the last version for several model radios that are no longer in service or approved for the system. Current versions are below:
 - Motorola APX CPS R36.00.01 2025.1 Baseline Release 4/14/2025 – APX Family Portables and Mobiles– FW R36.40.00 2025.1 Baseline Release – 6/09/2025
 - Motorola APX Next – FW R09.40.00 2023.3 Baseline Release – 06/09/2025
 - Motorola CPS 20.01.00 – Firmware 20.50.10
 - Kenwood – KPG-95DGN v 8.30 (10 Series) Firmware – 4.43 (v2) 6.14 (v3)
 - Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.21
 - Kenwood – KPG-D1N 5.20 (NX-5X00 & 30 Series)–Firmware 5.24
 - Armada - 1.44.12 – 03/05/2025
 - RES – BKR9000 – 5.8.38 – 07/30/24
 - TAIT –
- Radio Approvals: Motorola N50, NM8000

- Level Changes: XL200 moved from Level 5 to Level 1 – Issues resolved.

POLICY AND PROCEDURE

- Nothing to report under policy and procedure

TRAINING AND OUTREACH

- **WV Auxcomm Class coming last weekend of October – more to come.**
- **Above the Line/Below the Line in Hazardous Materials**
 July 20, 2025, Milton - Flyer and Registration
 July 17, 2025, Clarksburg - Flyer and Registration
 Takes the typically complex world of hazardous materials and simplifies them for the street level responder. This allows students to be able to size up any chemical in minutes. Registration will be through Public Service Training-Charleston. Please contact Eva.Godbey@k12.wv.us with any issues creating your account and registering.
- **The Mental Side of Preparedness and Response**
 Morgantown – July 21
 Charleston – July 22
 This is an in-person, interactive seminar sponsored by WVU Medicine, Highland Hospital, WV Dept. of Health and Oklahoma Baptist University. This is a free class, and lunch is provided but you must register by July 15, 2025.
- **Battery IQ Class**
 August 3, 2025
 Milton
 Provides an understanding of a system to understand, identify and respond to battery related incidents involving everything as small as a cell phone to an electric vehicle.
 Registration will be through Public Service Training-Charleston. Please follow the instruction sheet attached. Please contact Eva.Godbey@k12.wv.us with any issues creating your account and registering.
- **Public Information Officer 105 Training**
 August 5, 6 & 7 2025
 Romney
 To equip participants with the skills needed to be full or part-time PIOs, including oral and written communications; understanding and working with the media; and basic tools and techniques to perform effectively as a PIO, both in the proactive advocacy times and crisis/emergency response.
- **LO958 – Ops Section Chief**
 August 11-14, 2025 Bridgeport Conference Center
 August 25-28, 2025 Beckley Fire Dept.
 The purpose of this professional development course is to prepare local, state, tribal, and Federal emergency responders to function in the role of a TIII OSC after obtaining adequate experience. The OSC will be part of an all-hazards T-III IMT Operations Section Chief (OSC) Type III in a Type III All Hazards Incident Management Team (AHIMT).

- **National Emergency Management Basic Academy (NEMBA)**

August 18-19, 2025 – Planning: Emergency Operations

August 20-22, 2025 – Public Information Basics

Bridgeport, WV

The National Emergency Management Basic Academy is for individuals pursuing a career in emergency management and provides a foundational education in emergency management knowledge, skills, and abilities. Twelve online independent study courses are required as prerequisites. To Register for the Course: Email Kyle Pajarito at kyle.c.pajarito@wv.gov

CONFERENCE

- Conference is scheduled for September 14-16, 2025 at Camp Dawson with programmer classes to follow on 9/17-18/25. Individuals must register for the conference and with Camp Dawson. Individuals are required to have a READ ID in order to access the facility. A draft agenda has been released for planning purposes.

PLANNING COMMITTEE

- Database Freeze for Motorola System Update on September 8. Slides and information to follow from Pete. Database freeze could be upwards to 3-weeks.
- July 14-16 – Several Direct Connect sites will undergo upgrades. Sites that have an AIS records will be later in September.

CURRENT AND EMERGING TECHNOLOGIES

- Mega Connect flyers were made available to the group. No testing has been conducted yet and no pricing has been made available. If interested in the product, contact DJ Sigman from AT&T.

COUNTY / AGENCY NEWS

- McDowell County – Adam Gianato indicated that county POCs should be monitoring what talkgroups are built in code plugs and ensure there aren't duplicate radio IDs being used on the system. Several issues were found in McDowell County and are implementing new measures to reduce the amount of oversites and mistakes that are made in programming. As a reminder, new radios purchased after July 1, must have authentication capabilities.
- WVSP – replacing the generator at the Dunlow site next week. Nothing further to report.
- David Lord – Saulsville campus now has been transferred to Wyoming County. Remaining campus are active in Williamson, Logan, and Lincoln.
- Beckley Fire – Nothing to report.
- Wyoming County – Still looking at December for moving into new location. Console should be done in October. Small delay in CAD implementation process.
- SWIC – Changes in CJIS Security Policy on how CJIS information is transmitted over the radio / unencrypted talkgroups.

- Greenbrier – Will be requesting regional channels for upcoming events. This will be coordinated through the RIC Chair. Mr. Zilinski will distribute to the group.
- Raleigh County Sheriff / Beaver Fire – Nothing to report.
- Summers County – Foundation for tower building at Hinton should be poured soon. Building is already fabricated and waiting install.
- Healthcare Coalition – Nothing to report.
- Monroe County – Nothing to report.
- Jan Care – Nothing to report.
- Regional Command – Nothing to report.
- National Park Service – Nothing to report.

NEW BUSINESS

- Nominations and Elections were held for the following RIC Chair positions:
 - Chairman – Nominations: Adam Gianato
 - Vice Chairman – Nominations: John Zilinski
 - Secretary – Nominations: Cody Fortner
- Elections were made after nominations were closed. David Lord made a motion to elect the above members to their respective positions. Motion was seconded by Tim Ellison and motion carried with no opposition.

OLD BUSINESS

- Communications Resource Availabilities Worksheet (ICS 217A) – this form helps identify and list what each counties communication assets are. These are particularly useful when updates are needed or for COML's for communication planning at events. Raleigh has already completed theirs. This should be done at the county level.
- Healthcare Communication Exercise was completed last month. There was a good response from all involved however, some hospitals did have some issues. After-Action Report is still in development.
- Region 6 – TAC 10 for use on rope and Search and Rescue operations. Jeff Smith was not on the call or present to provide an update from testing. However, this talkgroup was voted on by the RIC in the June meeting to specifically dedicate it to regional search and rescue operations.

NEXT MEETING

- Will be held at the SIRM Conference in September at Camp Dawson.

ADJOURNMENT

Motion By: Adam Gianato
 Seconded By: Cody Fortner
 Result: Carried

Meeting was adjourned at 11:17 hours.

Meeting transcribed and submitted by D. Cody Fortner, RIC 5 Recorder