West Virginia
Statewide Interoperability Executive Committee
Meeting Minutes

Date: 11-10-2025	Time: 10:48	Location: Online Only
Meeting Called to Order By:		

SIEC Membership & Participation

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

Mangus, Jim	CC	RIC 1 Chairman
Novel, Tony	CC	RIC 2 Chairman
Jenkins, Mike	CC	RIC 3 Chairman
Tice, Brandon		RIC 4 Chairman
Gianato, Adam	CC	RIC 5 Chairman
Vititoe, Steve	CC	RIC 6 Chairman
Saffel, Dave	CC	WV APCO
Cadle, Pat		WV County Commission Association
Mccabe, GE	CC	WV DEM Director
Rumbaugh, Stephen		WV Department of Transportation
White, Mikyle		WV E-911 Council
Rose, Richard	CC Proxy – Justin Wolfe	WV Emergency Management Council
Ratliff, Jody		WV Health & Human Resources
Blosser, Travis		WV Municipal League
Seward, James		WV National Guard
Abbott, Heather		WV Office of Technology
Smith, Chuck		WV Parkways Authority
Howard, Tom		WV Sheriff's Association
Tyree, Ken		WV State Fire Marshal
Mitchell, Jim	CC Proxy – Nathan Sayre	WV State Police
McConnell, Dustyn		WV SWIC
Bump, Paul		WV Zone 1 Switch Agency
Vargo, Lou		WV Zone 3 Switch Agency

Additional Participants

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

RC Faulk	CC	Assistant SWIC
Tom Hart	CC	RIC 2
Greg Hendry	CC	
Jeff Perry	CC	EMD
Bob Hoge	CC	Historian

Previous Minutes Reviewed and Approved
- **Motion:** **Dave Saffel**
- **Second:** **Michael Jenkins**
- **Motion:** **Passed**

Technical Committee Report

- Programming
  - Current Versioning –
    - Motorola **APX CPS R37.00.00 2025.2 Feature Release– APX Family Portables and Mobiles FW R37.01.00 2025.2 Feature Release– 09/12/2025**
    - Motorola APX Next – **APX NEXT FW R37.03.00 2025.2 Feature Release– 09/12/2025**
    - Motorola APX N70 – **APX N70 FW R37.03.00 2025.2 Feature Release – 09/12/2025**
    - Motorola CPS 20.01.00 – Firmware 20.50.10
    - Kenwood – KPG-95DGN v 8.30 (10 Series) Firmware – 4.43 (v2) 6.14 (v3)
    - Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.21
    - Kenwood – **KPG-D1N 5.20** (NX-5X00 & 30 Series)–**Firmware 5.24**
    - Armada – **1.46.11 – 09/29/2025**
    - RES – BKR9000 – **5.11.10**
    - Tait – **3.6.1.10**
    - L3Harris –

- Testing
  - Harris – XL-400, XL-185 & XL-95
  - Motorola Next XN & N70

- It has been noticed during the microwave upgrades that there has been damage to both waveguide and a dish on a tower. SIRN technicians need to accompany all tower crews to towers and truly supervise what they are doing. It is not good to get distracted by anything while performing this task. Constantly monitor what is happening on the tower. Bring a chair in which you can sit and look up constantly.

- Co-Location- The above message regarding monitoring the crews at a tower doing anything becomes even more important when they are not crews that we are used to. If damage is occurring on the tower, we need to know exactly who has done it and what has been done and if possible, photo evidence that it has occurred, how, who, etc. We need to get the policy that was created not very long ago and see what is covered in it and not, modify as necessary.

- A suggestion has been made that as we are doing the upgrade, it would be an opportunity for Points of Contact to go through their radio ID's and report those that are no longer in use. This is especially appropriate for groups of radios that have been replaced by other groups of radios, leaving the original group of ID's no longer in use. It is possible for system administrators to log groups that are not in use, and appropriate for them to disable those IDs. We do NOT have enough radio ID's and in the past, users have not provided the largest number of them. Please police your OWN radio ID's rather than forcing someone that might accidentally turn on one that is currently in use but has not been turned on for months or even years.

Important Technical Information

Channel ID Plan	3 FDMA No longer in use	4 FDMA	5 FDMA	6 TDMA	7 TDMA	8 TDMA
Bandwidth	12.5 kHz	12.5 kHz	12.5 kHz	**12.5 kHz**	12.5 kHz	12.5kHz
Transmit Offset Sign	+	+	+	+	+	+
Transmit Offset MHz	5 MHz	5 MHz	9 MHz	5 MHz	5 MHz	9 MHz
Channel Spacing	12.5 kHz	6.25 kHz	6.25 kHz	6.25 kHz	6.25 kHz	6.25 kHz
Base Frequency	453.025 MHz	450MHz	400 MHz	450MHz	460MHz	400MHz

Cyber Security Sub-Committee Report

- Did not meet.

Policy and Procedures Committee Report

- Did not meet.

Training/Education/Outreach Committee Report

- Jim Mangus provided comment materials from the Romney AuxComm course.

- Group also discussed the need to more AuxComm exposure in the Morgantown area.

Conference Committee Report – Steve Vititoe

- Discussed the need for Friday at the 2026 Conference and how to incorporate it into registration. It was decided to move forward with Friday.

- RC Faulk reviewed the need for additional decisions and discussions on the portal.

- Final draft versions of the flayer for Save The Date and the Vendor notice will be updated and sent out for final check through the Conference email chain before release.

- RC Faulk will update Camp Dawson on the 2026 Conference needs.

Planning Committee Report

- Approved update to Kanawha County umbrella for the CAES1 & City of Charleston and will forward to the SIEC.

New & Emerging Technologies

- Did not meet.

RIC Region 1 Report
Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant

- Minutes attached.

RIC Region 2 Report
Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor

- Minutes attached.

RIC Region 3 Report
Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan

- Minutes attached.

RIC Region 4 Report
Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis

- Nothing to report.

- Next meeting is November 13, 2025.

RIC Region 5 Report
Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette

- Last met at Beckley Fire Department.

- Discussed open positions on the RIC and made progress toward filling the openings.

- Discussed the previous meeting activities.

- Next meeting is December 11, 2025 location TBD.

RIC Region 6 Report
Cabell, Boone, Lincoln, Logan, Mason, Mingo

- Did not meet since last SIEC.

- Next meeting is cancelled and will reschedule in 2026 on January 21st at Cabell EMS Station 3.

Business Conducted

- Planning committee recommends the update for the Kanawha County umbrella; 2nd by Dave Saffel; Passed.

- Conference Committee recommends the addition of Friday for the 2026 Conference; 2nd by Tony Novel; Passed.

- Next meeting:
    - **Date: 12-8-2025**
    - **Location: RETI**

Meeting adjournment.
- **Motion:** **Jim Mangus**
- **Second:** **Dave Saffel**
- **Motion:** **Passed**

RIC 2   Minutes

Regional Meeting

10/28/25 – Marshall County EOC   Moundsville, WV 26041

- Meeting called order at 10:00 am by T Novel
- Minutes from the previous meeting, unanimously approved by a motion, L Vargo motioned, Tom Hart seconded the motion.
- Training-None listed.

- Old Business

  - S. Yoho advised fence is up his microwave is active. 200 amp service-waiting on power company.
  - Cadel core samples are being done, moving forward but winter is coming!
  - 2024.1 upgrades are completed.
  - Motorola N70's, Next XN still in testing.

- New Business
  - The software and firmware updates were given.
  - No antenna should be placed within 30 vertical feet of WVSIRN antennas.
  - Duty Chiefs APX7000's need TDMA (Wheeling Fire Department) Explanation given how to obtain features from Motorola for the 7000 and 7500 models.

  - Adding another Channel ID Plan for NTIA frequencies. It will have to be programmed into all our radios before we can add TDMA to the NTIA frequencies at Beaver, Sand Springs and Mt Weather.
  - Three bad UPS's at zone 3 master site, could be interruption of service if an interruption of commercial power occurs till UPS's replaced.

  - WVSIRN Conference will be held at Camp Dawson in 2026.
  - Harmony Grove interference with Allegheny County was discussed. Explanation of interference was given.
  - Midyear programming classes being developed.

- Good of the order
        Realignment of officers for the RIC 2,
        Chair-Tony Novel
        Vice Chair-Tom Hart
        Recorder/Secretary-Tim Curry

        Reynolds Hospital moving ER radios, temporary use for small construction job.
- Next Meetings-TBA

- Meeting adjournment-Justin Wolfe motion, Lou Vargo seconded and motion passed.

Meeting Notes

Amendment and Approval of Bylaws:
Michael led a discussion with participants including Luke, Dick, Dustyn, Holly, and others to review, amend, and approve the group's bylaws. Updates included changes to meeting frequency, public access, and the addition of new voting member categories. Motion by Luke seconded by Holly. Motion carried

Filling of Vacant Voting Member Positions:
The group worked through the list of vacant voting member positions, nominating and approving individuals for roles such as E911, American Red Cross, SIRN system liaison, and neighboring communications system liaison. Motions and approvals were made by Dick, Luke, and others. Motion by Dick seconded by Luke to add Chris Fincham as the neighboring system liaison. Motion carried Motion by Luke seconded by Holly to add Fred Kinder as the SIRN system liaison. Motion by Dickie to place Jesse Hott in the American Red Cross position. Second by Luke. Motion by Luke second by Dickie to add Myra Stotler to the E911 position.

Channel Map and Band Plan Dissemination:
Michael and Dustyn discussed the process for sharing the channel map and new band plan with programmers, emphasizing the need for proper programming before system activation and the correct protocol for disseminating technical information.

Discussion of Meeting Attendance and Membership Engagement:
Holly raised concerns about low attendance among the 16 voting members. The group reviewed the current membership list, discussed vacancies, and strategized ways to improve participation and communication.

Regional Channel Use and Coordination Procedures:
Michael and Dustyn reviewed procedures for requesting and using regional radio channels, stressing the importance of coordination to prevent conflicts. Guidance was provided for both emergent and planned events.

SIEC Meeting Report and Training Opportunities:
Michael and Dustyn shared updates from the recent SIEC meeting, including the implementation of the new TDMA band plan and an upcoming Auxcomm class. Members were encouraged to attend and share training opportunities.

Morgan County Siren Coverage Issue:
Michael documented the ongoing issue of inadequate siren coverage along River Rd. in Morgan County and noted continuing coordination with Dustyn and Washington County to identify solutions.

Scheduling of Next Meeting:
The next meeting was scheduled for **December 18th at 10:00 AM**, to be held both **virtually and in person at Morgan County**. Future meetings may rotate locations, and an earlier meeting may be held if needed.

Introductions and Role Clarifications:
Brandon Rhodes introduced themselves as the new administrator for the Jefferson County Health Department. Holly clarified their role as backup representative for Chief Moraga, which Michael confirmed.