



2017 WV Statewide Interoperability Executive Committee (SIEC) Meeting Minutes

AUGUST 2017		
08/07/2017	2:00am – 3:30pm	MedComm, Flatwoods, WV
Meeting Called By	GE McCabe	

SIEC Members

(X – Present; Blank – Absent; X-CC – Present via Conference Call)

1	Bump, Paul		WV Zone 1 Switch Agency
2	Burnside, Dirk	X	RIC 4 Chairman
3	Dooley, Lisa		WV Municipal League
4	Dunlap, John		WV Office of Technology
5	Evans, Rodney	X	RIC 5 Chairman
6	Faulk, RC		WV Emergency Manager Council (Emg Mgr Assoc)
7	Gianato, Jimmy	X	WV Homeland Security and Emergency Management
8	Gore, Tyrone	X – Proxy Lisa Paxton	WV Parkways Authority
9	Hart, Tom		RIC 2 Chairman
10	Hoge, Bobby	X – GE McCabe	WV E-911 Council
11	Kitzmiller, Don	X – Jeff Perry	WV State Police
12	McCabe, G E.	X	Statewide Interoperability Coordinator (SWIC)
13	McCallister, Roy	X – Jim Mangus	RIC 1 Chairman
14	Ogle, Jody	X – Conference Call	WV National Guard
15	Palmer, Larry	X	WV Sheriff's Association
16	Parsons, Vivian		WV County Commissioner Association
17	Polczynski, Jeff	X – Conference Call	RIC 3 Chairman
18	Raynes, Melissa	X	WV Health & Human Resources (DHHR)
19	Runyon, Chuck	X	WV Division of Highways
20	Saffel, Dave	X	Assoc of Public Safety Communications Officials (APCO)
21	Sharp, Bob		WV State Fire Marshal
22	Vargo, Lou		WV Zone 3 Switch Agency
23	Vititoe, Steve	X	RIC 6 Chairman

Non-SIEC Board Members Present

1	Channell, Fred	X	WV DOC
2	Eubank, Dave	X	EOC Coordinator -Kanawha County DHSEM
3	Harless, Joe	X	WV State Police
4	Harper, Cody	X	WV National Guard
5	Kirby, Danny	X	WV National Guard
6	Mangus, Jim	X	RIC 1 Vice Chair
7	McGue, Patrick	X	SIRN Project Manager
8	Paxton, Lisa	X	SIRN Business Manager

Motion to accept Minutes of last meeting

Motion: Chuck Runyon

Second: Rodney Evans

Passed

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Reports

Technical Committee – Dave Saffel

1. Equipment testing –
 - a. Motorola APX8500 – Rodney Evans.
Motion: Chuck Runyon Second: Rodney Evans Passed
2. Programming
 Current Versioning –
 Motorola APX 16.01.01- MEGA Firmware 16.21.00 <- Note updates
 Motorola CPS 20.01.00 – Firmware 20.50.09 (possible firmware problem)
 Kenwood – KPG-95DGN v 8.24 (10 Series) Firmware – 4.43 (v2) 6.10 (v3)
 Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.18
 Kenwood – KPG-D1N 2.10 (NX-5X00 & 30 Series)–Firmware 2.10
3. Programming or Reprogramming of Cache radios – Cache radios should only be reprogrammed after coordination with the SIRN SIEC Technical Committee. There should be no exception to this policy.
4. Applying for SIRN licenses – FB8 vs FB2 – SIRN frequencies should always be licensed as FB8 which is a non-monitored (monitoring takes place via the control computers) while FB2 is a channel that requires monitoring each channel prior to transmitting. The license for Sandyville is only for one pair, and needs five more to be a fully populated site.
5. Programming of Announcement Talkgroup – At the present time, until Announcement Talkgroup use is better understood, any programming of Announcement Talkgroup usage is prohibited in SIRN.
6. POTUS visit showed the need for much better coordination among more entities involved to facilitate coordination of communication to be used not only for the visit, but for continuing day to day operations.
7. Important Technical Information

Channel ID Plan	3	4	5
Bandwidth	12.5 kHz	12.5 kHz	12.5 kHz
Transmit Offset Sign	+	+	+
Transmit Offset MHz.	5 MHz	5 MHz	9 MHz
Channel Spacing	12.5 kHz	6.25 kHz	6.25 kHz
Base Frequency	453.025 MHz	450.000 MHz	400 MHz

Important Kenwood Programming information (UPDATED 04/12/16):

Check Background Hunt and RSSI CC Hunt
BER = 4.0 (default)
Hunt Start Time (Hunt) = 300
Hunt Start Time (Idle) = Not changeable version 2
Acceptable RSSI Level = -108 (default)
Good RSSI = -88 (default)
LM1 = 0 (default)
Home RFSS = FE
Home Site = FE
(FE disables the radio from trying to look for a Home RFSS and Home)
PTT Release Hunt = unchecked

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Hunt Option > Slot = 99 (insures all adjacent sites are searched)
Hunt Option > Sampling Rate = 7 (number of adjacent sites)

Policy and Procedure Committee – Rodney Evans

- 1) Continuing with consolidating's SOPs

Training, Education, and Exercise Committee – RC Faulk

- 1) AUXCOMM was training used in an emergency situation in northern part of state
- 2) The images and map info SIEC agreed on was submitted for the eFOG
- 3) GE, is authorized to be the signature authority for the two eFOG agreement documents, and they will be completed and returned to OEC
- 4) WV SCIP will be held after the SIEC meeting and all day Tuesday (August 7th – 8th, 2017)

Planning Committee – G.E. McCabe (Bobby Hoge)

- 1) Applications for SIRN Participation
 - a) MD Natural Resources Police
 - b) National Park Service New River Gorge
 - c) Coast Guard Huntington District

Motion: Chuck Runyon

Second: Rodney Evans

Passed

- 2) Reviewed tower sites to gather information regarding tower site leases and status
- 3) Resolution language was submitted to the Co Commission Assoc regarding purchasing proprietary and/or non-interoperable equipment with SIRN
- 4) SIEC shirts for SIRN Conference was discussed
- 5) Tower Assistance Grant approved by PSC for Beverly site
- 6) Lonetree - SIRN site
 - a) Shawn Wolford checking on status of Business frequencies through hospital, if not, then Lantamus frequencies will be considered; microwave is operational now

Conference Committee – Lisa Paxton (Tyrone Gore)

- 1) The 2017 (September 24-28) and the 2018 dates (September 23-27)
- 2) SIEC Conference Shirts – This year's color is Road Crew Lime.
- 3) Conference Registration:
 - a) 84 attendees have currently registered for the conference.
 - b) 12 vendors have signed up for the conference.
 - c) Lisa emailed list to SIEC members of vendors registered at this time
- 4) Discussion regarding waiving registration fee for federal agencies not able to pay a conference fee, and in place they will be charged per-diem rates for meals and breaks

Motion: Chuck Runyon

Second: Dave Saffel

Passed

Broadband/FirstNet – Paul Bump (GE McCabe)

- 1) Governor Justice signed Letter of Intent to Opt-in to FirstNet, making WV the seventh state to submit their notification
- 2) CityNet issue still outstanding

RIC Region 1 – Roy McCallister (Jim Mangus)

- RIC Counties - Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant
- Last meeting was June 27, 2017, 10am at the Ripley Volunteer Fire Department.
 - Next meeting Ripley Volunteer Fire – August 24, 2017

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RIC Region 2 – Tom Hart

RIC Counties - Hancock, Brooke, Ohio, Marshall, Wetzell, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor

- Last meeting was June 7th (conference call)
- Next meeting August
 - Elections to be Held

RIC Region 3 – Jeff Polczynski

RIC Counties - Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan

- July 19th last meeting – light attendance
- Next meeting August 9th

RIC Region 4– Dirk Burnside

RIC Counties - Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis

- Nothing to Report

RIC Region 5 – Rodney Evans

RIC Counties - Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette

- Last meeting was Thursday June 15th, Fayette County 911 center
- Next meeting August - TBA

RIC Region 6 – Steve Vititoe

RIC Counties- Cabell, Boone, Lincoln, Logan, Mason, Mingo

- Last meeting, July 19, 2017 - Lincoln 911 Center
- Officers to remain unchanged
- Next meeting will be held at the conference

New Business – GE McCabe

Old Business – GE McCabe

2017 SIEC Meetings (Dates and Locations are tentative)		
September 11 -12	MedComm Center	Flatwoods, WV
September 24 – 28	2016 SIRN Conference	Kingwood, WV
October 16 – 17	MedComm Center	Flatwoods, WV
November 13 – 14	MedComm Center	Flatwoods, WV
December 11 – 12	MedComm Center	Flatwoods, WV

Motion to Adjourn

Motion: Jim Mangus

Second: Jeff Perry

Motion: Passed