# 2017 WV Statewide Interoperability Executive Committee (SIEC) Meeting Minutes

## September 2017

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/11/2017</td>
<td>9:00am – 12:00pm</td>
<td>MedComm, Flatwoods, WV</td>
</tr>
</tbody>
</table>

Meeting Called By: Bobby Hoge

## SIEC Members

<table>
<thead>
<tr>
<th>Number</th>
<th>Name</th>
<th>Status</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Bump, Paul</td>
<td>X-Conference Call</td>
<td>WV Zone 1 Switch Agency</td>
</tr>
<tr>
<td>2</td>
<td>Burnside, Dirk</td>
<td>X</td>
<td>RIC 4 Chairman</td>
</tr>
<tr>
<td>3</td>
<td>Dooley, Lisa</td>
<td></td>
<td>WV Municipal League</td>
</tr>
<tr>
<td>4</td>
<td>Dunlap, John</td>
<td>X</td>
<td>WV Office of Technology</td>
</tr>
<tr>
<td>5</td>
<td>Evans, Rodney</td>
<td>X</td>
<td>RIC 5 Chairman</td>
</tr>
<tr>
<td>6</td>
<td>Faulk, RC</td>
<td>X</td>
<td>WV Emergency Manager Council (Emg Mgr Assoc)</td>
</tr>
<tr>
<td>7</td>
<td>Gianato, Jimmy</td>
<td>X</td>
<td>WV Homeland Security and Emergency Management</td>
</tr>
<tr>
<td>8</td>
<td>Gore, Tyrone</td>
<td>X-Lisa Paxton</td>
<td>WV Parkways Authority</td>
</tr>
<tr>
<td>9</td>
<td>Hart, Tom</td>
<td></td>
<td>RIC 2 Chairman</td>
</tr>
<tr>
<td>10</td>
<td>Hoge, Bobby</td>
<td></td>
<td>WV E-911 Council</td>
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<tr>
<td>11</td>
<td>Kitzmiller, Don</td>
<td>X-Jeff Perry</td>
<td>WV State Police</td>
</tr>
<tr>
<td>12</td>
<td>McCabe, G E.</td>
<td>X-Bobby Hoge</td>
<td>Statewide Interoperability Coordinator (SWIC)</td>
</tr>
<tr>
<td>13</td>
<td>McCallister, Roy</td>
<td>X</td>
<td>RIC 1 Chairman</td>
</tr>
<tr>
<td>14</td>
<td>Ogle, Jody</td>
<td>X-Conference Call</td>
<td>WV National Guard</td>
</tr>
<tr>
<td>15</td>
<td>Palmer, Larry</td>
<td></td>
<td>WV Sheriff's Association</td>
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<tr>
<td>16</td>
<td>Parsons, Vivian</td>
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<td>WV County Commissioner Association</td>
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<tr>
<td>17</td>
<td>Polczynski, Jeff</td>
<td>X-Conference Call</td>
<td>RIC 3 Chairman</td>
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<tr>
<td>18</td>
<td>Raynes, Melissa</td>
<td></td>
<td>WV Health &amp; Human Resources (DHHR)</td>
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<tr>
<td>19</td>
<td>Runyon, Chuck</td>
<td></td>
<td>WV Division of Highways</td>
</tr>
<tr>
<td>20</td>
<td>Saffel, Dave</td>
<td>X</td>
<td>Assoc of Public Safety Communications Officials (APCO)</td>
</tr>
<tr>
<td>21</td>
<td>Sharp, Bob</td>
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<td>WV State Fire Marshal</td>
</tr>
<tr>
<td>22</td>
<td>Vargo, Lou</td>
<td>X</td>
<td>WV Zone 3 Switch Agency</td>
</tr>
<tr>
<td>23</td>
<td>Vititoe, Steve</td>
<td>X</td>
<td>RIC 6 Chairman</td>
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## Non-SIEC Board Members Present

<table>
<thead>
<tr>
<th>Number</th>
<th>Name</th>
<th>Status</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Channell, Fred</td>
<td>X</td>
<td>WV DOC</td>
</tr>
<tr>
<td>2</td>
<td>Eubank, Dave</td>
<td>X</td>
<td>EOC Coordinator -Kanawha County DHSEM</td>
</tr>
<tr>
<td>3</td>
<td>Harless, Joe</td>
<td>X</td>
<td>WV State Police</td>
</tr>
<tr>
<td>4</td>
<td>Perry, Jeff</td>
<td>X</td>
<td>WV State Police</td>
</tr>
<tr>
<td>5</td>
<td>Lori Stone</td>
<td>X</td>
<td>FirstNet</td>
</tr>
<tr>
<td>6</td>
<td>Mangus, Jim</td>
<td>X</td>
<td>RIC 1 Vice Chair</td>
</tr>
<tr>
<td>7</td>
<td>McGue, Patrick</td>
<td>X</td>
<td>SIRN Project Manager</td>
</tr>
<tr>
<td>8</td>
<td>Paxton, Lisa</td>
<td>X</td>
<td>SIRN Business Manager</td>
</tr>
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## Motion to accept Minutes of last meeting

- **Motion:** Chuck Runyon  
- **Second:** Rodney Evans  
- **Passed**
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Reports

Technical Committee – Dave Saffel

1. Equipment testing –  
   a. Kenwood VP5330, VM5830, VM6830 at Level 1.  
   Motion by Bobby Hoge  Second by Rodney Evans  Passed

2. Programming  
   Current Versioning –  
   Motorola APX 16.01.02- MEGA Firmware 16.23.00 <- Note updates  
   Motorola CPS 20.01.00 – Firmware 20.50.09 (possible firmware problem)  
   Kenwood – KPG-95DGN v 8.24 (10 Series) Firmware – 4.43 (v2) 6.10 (v3)  
   Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.18  
   Kenwood – KPG-D1N 2.10 (NX-5X00 & 30 Series)–Firmware 2.10

3. Motorola Update – Motorola wants to get the system upgraded. They are encouraging that the system change to two zones, but that the Northern switch would be located in Ohio County.

4. Important Technical Information  
   Channel ID Plan 3  4  5  
   Bandwidth  12.5 kHz  12.5 kHz  12.5 kHz  
   Transmit Offset Sign  +  +  +  
   Transmit Offset MHz.  5 MHz  5 MHz  9 MHz  
   Channel Spacing  12.5 kHz  6.25 kHz  6.25 kHz  
   Base Frequency  453.025 MHz  450.000 MHz  400 MHz  

   Important Kenwood Programming information (UPDATED 04/12/16):  
   Check Background Hunt and RSSI CC Hunt  
   BER = 4.0 (default)  
   Hunt Start Time (Hunt) = 300  
   Hunt Start Time (Idle) = Not changeable version 2  
   Acceptable RSSI Level = -108 (default)  
   Good RSSI = -88 (default)  
   LM1 = 0 (default)  
   Home RFSS = FE  
   Home Site = FE  
   (FE disables the radio from trying to look for a Home RFSS and Home)  
   PTT Release Hunt = unchecked  
   Hunt Option > Slot = 99 (insures all adjacent sites are searched)  
   Hunt Option > Sampling Rate = 7 (number of adjacent sites)

Policy and Procedure Committee – Rodney Evans

1) Continuing with consolidating’s SOPs

Training, Education, and Exercise Committee – RC Faulk

1) Discussed the eFOG mobile app. The legal agreements for the app to be placed in the Google Store have been signed and submitted. The legal agreements have also been submitted to the Apple store for the app to be placed there too.

2) Discussed the current FAQ material that is on the public SIRN website. Went through each numbered item on the FAQ and made changes/modifications/additions and will forward back to GE for posting.
Planning Committee – Bobby Hoge

1) Applications for SIRN Participation
   a) MD Natural Resources Police
   b) National Park Service New River Gorge
   c) Coast Guard Huntington District
   **Motion:** Chuck Runyon  **Second:** Rodney Evans  **Passed**

2) Need to purchase 2 - 6 pack GTR’s to replace Quantars and other for repairs
   **Motion:** Bobby Hoge  **Second:** Rodney Evans  **Passed**

3) Requesting “Modified Move” with Randolph County for Beverly Site; connectivity to 9-1-1- center
   **Motion:** RC Faulk  **Second:** Rodney Evans  **Passed**

4) Move Weirton site to Lonetree pending availability of frequencies
   Shawn Wolford checking on status of Business frequencies through hospital, if not, then Lauttamus frequencies will be considered; microwave is operational now
   **Motion:** RC Faulk  **Second:** Rodney Evans  **Passed**

5) Big trunk Trailer – National Guard would like to salvage and build a replacement
   **Motion:** RC Faulk  **Second:** Rodney Evans  **Passed**

6) SIEC shirts for SIRN Conference were distributed

Conference Committee – Lisa Paxton (Tyrone Gore)

7) The 2017 (September 24-28) and the 2018 dates (September 23-27)
8) Agenda was reviewed and finalized, changes will be made and the agenda will be printed.
9) There will be a SCIP workshop at the conference to include input from the RIC’s.
10) Attendance compared to last year reflects a 20% decrease in attendance, however, the vendor attendance is up, last year there were 17 vendors, this year we have 19 vendors.
11) All of the items for the registered attendees have been picked up and are in ready for the conference.
12) Programmer recertification will be held during the regional meetings after the conference as a result of the low number of individuals signed up for the classes during the conference.
13) Conference Registration:
   a) 96 attendees have currently registered for the conference.
   b) 22 vendors have signed up for the conference.

Broadband/FirstNet – Paul Bump (GE McCabe)

1) WV FirstNet Overview meeting held September 7th at the Governor’s Mansion with the 911 Council
2) FirstNet and AT&T will give an overview at the SIRN Conference
3) CityNet issue still outstanding

RIC Region 1 – Roy McCallister (Jim Mangus)

RIC Counties - Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant
   • Next meeting will be held at the SIRN Conference

RIC Region 2 – Tom Hart

RIC Counties - Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor
   • Next meeting will be held at the SIRN Conference
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RIC Region 3 – Jeff Polczynski  
RIC Counties - Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan  
- August 9th last meeting by conference call  
- Next meeting will be held at the SIRN Conference

RIC Region 4 – Dirk Burnside  
RIC Counties - Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton,  
Gilmer, Lewis  
- Next meeting will be held at the SIRN Conference

RIC Region 5 – Rodney Evans  
RIC Counties - Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette  
- Next meeting will be held at the SIRN Conference

RIC Region 6 – Steve Vititoe  
RIC Counties- Cabell, Boone, Lincoln, Logan, Mason, Mingo  
- Next meeting will be held at the conference

New Business – Bobby Hoge

Old Business – Bobby Hoge

<table>
<thead>
<tr>
<th>2017 SIEC Meetings (Dates and Locations are tentative)</th>
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<tbody>
<tr>
<td>September 24 – 28 2016 SIRN Conference</td>
<td>Kingwood, WV</td>
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<tr>
<td>October 16 – 17 MedComm Center</td>
<td>Flatwoods, WV</td>
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<tr>
<td>November 13 – 14 MedComm Center</td>
<td>Flatwoods, WV</td>
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<tr>
<td>December 11 – 12 MedComm Center</td>
<td>Flatwoods, WV</td>
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Motion to Adjourn  
Motion: Chuck Runyon  
Second: Jeff Perry  
Motion: Passed