2018 WV Statewide Interoperability Executive Committee (SIEC) Meeting Minutes

January 2018		
01/09/2018	9:00am – 12:00pm	MedComm, Flatwoods, WV
Meeting Called By	Jimmy Gianato, Chairman	

SIEC Members (X – Present; Blank – Absent; X-CC – Present via Conference Call)

1	Bump, Paul	X	WV Zone 1 Switch Agency
2	Burnside, Dirk		RIC 4 Chairman
3	Dooley, Lisa	X – Proxy Dave Erwin	WV Municipal League
4	Dunlap, John		WV Office of Technology
5	Evans, Rodney	X	RIC 5 Chairman
6	Faulk, RC	X – Proxy Steve Vititoe	WV Emergency Manager Council (Emg Mgr Assoc)
7	Gianato, Jimmy	X	WV Homeland Security and Emergency Management
8	Gore, Tyrone	X - Proxy Bobby Hoge	WV Parkways Authority
9	Hart, Tom	X – CC	RIC 2 Chairman
10	Hoge, Bobby	X	WV E-911 Council
11	Kitzmiller, Don	X – Proxy Jeff Perry	WV State Police
12	McCabe, G E.	X	Statewide Interoperability Coordinator (SWIC)
13	McCallister, Roy	X – Proxy Jim Mangus	RIC 1 Chairman
14	Ogle, Jody	X – Proxy Danny Kirby	WV National Guard
15	Palmer, Larry	X	WV Sheriff's Association
16	Parsons, Vivian		WV County Commissioner Association
17	Polczynski, Jeff	X- CC	RIC 3 Chairman
18	Raynes, Melissa	X – CC Proxy Terry O'Conner	WV Health & Human Resources (DHHR)
19	Dept. of Transportation		WV Division of Transportation
20	Saffel, Dave	X	Assoc of Public Safety Communications Officials (APCO)
21	Sharp, Bob	X – Proxy Tim Provaznik	WV State Fire Marshal
22	Vargo, Lou	X -CC	WV Zone 3 Switch Agency
23	Vititoe, Steve	X	RIC 6 Chairman

Non-SIEC Board Members Present

1	Antolini, Steve	X	WV NRP
2	Channell, Fred	X	WV Dept. of Corrections
3	Harless, Joe	X	WV State Police
4	Fortney, Mike	X	Mon County HSEMA
5	Kirby, Danny	X	WV National Guard
6	Mangus, Jim	X	RIC 1 Vice Chairman
7	McGue, Patrick	X	SIRN Program Manager
8	Paxton, Lisa	X	SIRN Business Manager
9	Perry, Jeff	X	WV State Police
10	Provaznik, Tim	X	WV Fire

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Motion to accept Minutes of last meeting

      Motion: Steve Vititoe   Second: Dave Saffel   Passed

Reports

Technical Committee – Dave Saffel

1) Report from Frequency procurement
   a) Status of frequency searching
      i) New Sites –
      ii) NTIA – None
      iii) Business – None

2) Site Updates
   a) WVSIRN – MCC7500 Consoles on the air at State Police Romney

   b) Programming - Current Versioning –
      i) Motorola APX 16.01.02- MEGA Firmware 16.23.00 <- Note updates
      ii) Motorola CPS 20.01.00 – Firmware 20.50.09 (possible firmware problem)
      iii) Kenwood – KPG-95DGN v 8.30 (10 Series) Firmware – 4.43 (v2) 6.13 (v3)
      iv) Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.21
      v) Kenwood – KPG-D1N 2.40 (NX-5X00 & 30 Series)–Firmware 2.40

3) Kanawha County use of Garfield tower and building for microwave link to Metro – AVIAT has conducted a path survey. The antenna at Garfield needs to be installed at the 230 level with 6-foot dishes. Makes sure it is OK with the tower owners, and console in conjunction with technicians. The SIEC technical committee is in agreement with this direction.

4) Paging testing – Kanawha County is experimenting with paging. It is possible that some increase in capacity is necessary and desirable in that area to make that area work better if anything.

5) SWIC and Chair contacted AVIAT regarding system upgrade, possible SUA like Motorola, a phased approach, and any other possible methods. A meeting to discuss things with technicians and others that needed to interact with them was held. AVIAT is attempting to come up with a package to potentially present to the Legislature for future needs.

6) Important Kenwood Programming information (UPDATED 04/12/16):
         Check Background Hunt and RSSI CC Hunt
         BER = 4.0 (default)
         Hunt Start Time (Hunt) = 300
         Hunt Start Time (Idle) = Not changeable version 2
         Acceptable RSSI Level = -108 (default)
         Good RSSI = -88 (default)
         LM1 = 0 (default)
         Home RFSS = FE
         Home Site = FE

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(FE disables the radio from trying to look for a Home RFSS and Home)
PTT Release Hunt = unchecked
Hunt Option > Slot = 99 (insures all adjacent sites are searched)
Hunt Option > Sampling Rate = 7 (number of adjacent sites)

Important Technical Information

Channel ID Plan	3	4	5
Bandwidth	12.5 kHz	12.5 kHz	12.5 kHz
Transmit Offset Sign	+	+	+
Transmit Offset MHz.	5 MHz	5 MHz	9 MHz
Channel Spacing	12.5 kHz	6.25 kHz	6.25 kHz
Base Frequency	453.025 MHz	450.000 MHz	400 MHz

Policy and Procedure Committee – Rodney Evans

1) Amending policy for Direct Consoles and certain talkgroups – Work in Progress
2) Primary Dispatch talkgroups a work in process
3) Will send out policies worked on to SIEC for review and recommendations

Training, Education, and Exercise Committee – RC Faulk – Proxy - Steve Vititoe

1) Will continue to work on the WV-AUXCOMM course.
   a) Distributed materials to AUXCOMM working group for review before the next meeting

Planning Committee –Bobby Hoge

1) Five Forks Grantsville T-Mobile with attorney still a work in progress.

2) Fact Sheet for SIRN needs for legislative is a work in process.

3) Real Estate division has received 25+ Leases from DHHR advised not their purview

4) Nicholas County has grant for New Tower at Richwood. Planning to add a SIRN Site.

Conference Committee – Tyrone Gore

1) 2018 Conference dates are September 23-28, 2018.
   a) The Conference Committee is currently requesting agenda recommendations.

Broadband/FirstNet – Paul Bump

1) FirstNet:
   a) Lori Stone reported
      i) Opt-in Opt-out process completed
   b) AT&T state contract completed
   c) Sent out FirstNet updates

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RIC Region 1 – Roy McCallister

RIC Counties - Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant
- Did not meet in December
- **Programmer's Training:** Kenwood training on January 18, 2018 at combined RIC 1 and 6 meeting at Putnam County EMA/911 Center – Dave Erwin, instructor.
- **Next Meeting** — Thursday January 18, 2018 at Putnam County EMA Winfield, WV with RIC 6.

RIC Region 2 – Tom Hart

RIC Counties - Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor
- Last meeting December 13th at the Marion County Armory in Fairmont.
- Mr. Fortney from Monongalia County 911/OEM was the primary/majority of our meeting discussion about system busy & connectivity.
- Next meeting is Thursday January 25, 2018 beginning at 10am at the Marshall County Public Safety Building in conjunction with the Region 2 EMA meeting.

RIC Region 3 – Jeff Polczynski

RIC Counties - Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan
- Last meeting combined November/December meeting on December 13, 10:00 a.m.
- Next meeting to be January 17, 2018

RIC Region 4 – Dirk Burnside

RIC Counties - Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis
- Last meeting held at the SIRN Conference
- Next meeting TBA

RIC Region 5 – Rodney Evans

RIC Counties - Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette
- Last meeting held December 14th
- Discussed Recertification and an Advanced Programming workshop
- Next meeting January 11, 2018

RIC Region 6 – Steve Vititoe

RIC Counties- Cabell, Boone, Lincoln, Logan, Mason, Mingo
- Last meeting December 15 - no quorum
- Discussion only::
  - Programmer Recertification
  - Adjacent Site concerns
- Next meeting is January 18th with RIC 1

New Business – Jimmy Gianato

- There is an issue with the number of control channels that WVU Medical Command now utilizes on the Harmony Grove tower since the move to their new facility.

  ➤ WVU Medical Command also requested 3 additional radio ID's from Sonny Jordan in Harrison County and that they now had 6 control channels operating in their new facility and that if all 6 radios were being used at the same time it would knock everyone else trying to communicate using the Harmony Grove tower off the system.

- WVU DPS Issues were probably related to the radios not having the most current firmware and SIRN specific programming configurations as required by the SIEC

- Montgomery Hill, Limestone, issue antennae are on the old towers
    - o New licenses needed for change in heights
    - o MedComm antennae needs to be installed

Old Business – Jimmy Gianato –

- Nothing to Report

2018 SIEC Meetings (Dates and Locations are tentative) See above listing

February 12 - 13	MedComm Center	Flatwoods, WV
March 12 - 13	MedComm Center	Flatwoods, WV
April 9 -10	MedComm Center	Flatwoods, WV
May 14 - 15	MedComm Center	Flatwoods, WV
June 11-12	MedComm Center	Flatwoods, WV
July 9 - 10	MedComm Center	Flatwoods, WV
August 13 -14	MedComm Center	Flatwoods, WV
September 10 -11	MedComm Center	Flatwoods, WV
September 23 – 27	2018 SIRN Conference	Kingwood, WV
October 15 – 16	MedComm Center	Flatwoods, WV
November 13 – 14	MedComm Center	Flatwoods, WV
December 10 – 11	MedComm Center	Flatwoods, WV

Motion to Adjourn

      Motion: Jim Mangus   **Second: Steve Vititoe**   **Motion: Passed**