

June 12, 2018			
06/12/2018	9:00am – 12:00pm	MedComm, Flatwoods, WV	
Meeting Called By	Jimmy Gianato, Chairman		

	SIEC Members (X – Present; Blank – Absent; X-CC – Present via Conference Call)		
1	Bump, Paul		WV Zone 1 Switch Agency
2	Burnside, Dirk		RIC 4 Chairman
3	Dooley, Lisa		WV Municipal League
4	Dunlap, John		WV Office of Technology
5	Evans, Rodney	X	RIC 5 Chairman
6	Faulk, RC	X	WV Emergency Manager Council (Emg Mgr Assoc)
7	Gianato, Jimmy	X	WV Homeland Security and Emergency Management
8	Gore, Tyrone	X - CC	WV Parkways Authority
9	Hart, Tom	X	RIC 2 Chairman
10	Hoge, Bobby	X	WV E-911 Council
11	Vince Deebs	X – Proxy Jeff Perry	WV State Police
12			Statewide Interoperability Coordinator (SWIC) (Interim)
13	McCallister, Roy	X	RIC 1 Chairman
14	Ogle, Jody	X	WV National Guard
15	Palmer, Larry		WV Sheriff's Association
16	Parsons, Vivian		WV County Commissioner Association
17	Polczynski, Jeff		RIC 3 Chairman
18	Raynes, Melissa	X CC Proxy Terry O'Conner	WV Health & Human Resources (DHHR)
19	Saffel, Dave	X Proxy Rodney Evans	APCO
20	Sharp, Bob	X	WV State Fire Marshal
21	Vargo, Lou	X	WV Zone 3 Switch Agency
22	Vititoe, Steve	X	RIC 6 Chairman

Non-SIEC Board Members Present

1	Antolini, Steve	X	WV NRP
2	Channel, Fred	X - CC	WV Dept. of Corrections
3	Harless, Joe	X	WV State Police
4	McGue, Patrick	X	SIRN Project Manager
5	Jeff Perry	X	WV State Police
6	Paxton, Lisa	X	SIRN Business Manager
7	Mangus, Jim	X	RIC 1 Vice Chairman

Motion to accept Minutes of last meeting

Motion: Steve Vititoe Second: Rodney Evans Passed

<u>Technical Committee – Dave Saffel (Rodney Evans)</u>

- 1) Equipment testing Testing Motorola APX 900 Rodney Evans
 - a. Equipment will meet the requirements, based on testing, for Level 3.

Motion by RC Faulk

Second Patrick McGue Passed Unanimously

- 2) Site Updates
 - a. WVSIRN
 - i. Patterson Creek On the Air
 - ii. Summersville On the Air by the End of June
 - iii. Sandstone In Planning, not installed
 - 1. NPS still working on equipment procurement
 - Summers County is discussing with US Cellular about locating equipment on their tower, the existing structure will not hold the dishes needed. If we can get the tower space making this a midpoint to shorten the distance between Keeney and Flat Top is recommended.
- 3) Programming
 - a. Current Versioning –

Motorola APX 17.01.01- MEGA Firmware 17.01.00 <- Note updates

Motorola CPS 20.01.00 - Firmware 20.50.09 (possible firmware problem), 20.50.10 Firmware

Kenwood – KPG-95DGN v 8.30 (10 Series) Firmware – 4.43 (v2) 6.13 (v3)

Kenwood – KPG-112DN V2.33 (20 Series) Firmware 2.21

Kenwood – KPG-D1N 2.40 (NX-5X00 & 30 Series)–Firmware 2.40

4) Elgood Tower

Motion to approve an MOU with AEP, and use of the tower, pending outcome of favorable load study, they are adding building, generator and paying their own power, upgrade the road with gravel and vegetation removal plan, by

Motion Patrick McGue Second Steve Vititoe Passed

5) Montgomery Hill

Motion to permit the move of FBI equipment, pending the outcome of a favorable load study on the tower, consider amending the MOU to include the move of equipment.

Motion Patrick McGue Second Steve Vititoe Passed

6) Laurel Mt. Site

Motion to deny the addition of amateur equipment on SIRN sites

Motion Patrick McGue Second Steve Vititoe Passed

7) Long Ridge Tower (Franklin) – T-Mobile

Franklin tower is a BTOP tower, County has the land lease. Require load study and favorable results, require own building, power and generator.

Motion Patrick McGue Second Steve Vititoe Passed

8) LOC for Kentucky Utilities

Request more technical information (tower height of antenna, ERP of transmitter, etc.), Motion to approve LOC with additional information above, with a clause that any additional interference caused will be handled accordingly.

Motion Patrick McGue Second Jim Mangus Passed

9) North Mtn Tower is twisted, putting in a new path the Jefferson County 911 on the old tower, will also keep Blue Ridge tower running. Twisted cross members and broken bolts at 100-120' level. The site is a BTOP site. Mt Weather is also connected. Found multiple paths out of alignment, upon investigation found tower damage.

Have notified BRIM, need more information for them to work the claimPremier Construction is sending pictures and info on the site. Obtaining quotes for a drone to inspect the tower.

- 10) Motorola 8500 Tri-Band Configuration, has a known software issue in the 450 range, Motorola working on the issue, unknown timeframe for resolution.
- 11) Tower Load Studies, Revision "H" will be required October, 2018. Motion to require any Load Studies be done in this revision, including the ones passed by Technical today

Motion Jim Mangus

Second Patrick McGue

Passed

12) First Net Patching – Table until the next meeting and allow for testing of equipment and understanding of how the app and the interface works with our system, after a better understanding Technical and Policy can create unified guidance. Jimmy is obtaining a demo unit and testing can be conducted by the Technical Committee. May also be able to be connected via CSSI/ISSI.

No further use on SIRN until proper testing and approval has been received, except for official SIRN testing.

Motion Jim Mangus

Second Patrick McGue

Passed

- 13) Continue Encryption Discussion to revise the plan for the state, Combined Policy and Technical Discussion.
- 14) Begin the review of existing Policies to ensure they meet current needs, ongoing process for Policy.

Important Technical Information

Channel ID Plan	3	4	5
Bandwidth	12.5 kHz	12.5 kHz	12.5 kHz
Transmit Offset Sign	+	+	+
Transmit Offset MHz.	5 MHz	5 MHz	9 MHz
Channel Spacing	12.5 kHz	6.25 kHz	6.25 kHz
Base Frequency	453.025 MHz	450.000 MHz	400 MHz

Important Kenwood Programming information (UPDATED 04/12/16):

Check Background Hunt and RSSI CC Hunt

BER = 4.0 (default)

Hunt Start Time (Hunt) = 300

Hunt Start Time (Idle) = Not changeable version 2

Acceptable RSSI Level = -108 (default)

Good RSSI = -88 (default)

LM1 = 0 (default)

Home RFSS = FE

Home Site = FE

(FE disables the radio from trying to look for a Home RFSS and Home)

PTT Release Hunt = unchecked

Hunt Option > Slot = 99 (insures all adjacent sites are searched)

Hunt Option > Sampling Rate = 7 (number of adjacent sites)

Policy and Procedure Committee - Rodney Evans

- 1) Policy revisions is a WIP
- 2) Agreed to accept Advanced Programming Classes
- 3) Encryption
- 4) Policy revisions to be revised by next meeting

Training, Education, and Exercise Committee – RC Faulk

- 1) Jim Mangus will start putting together the first WV AuxComm course in West Virginia
- 2) Sent out to each RIC chair the Excel sheet for the SCIP Goals & Tracking
- 3) Discussed the need to do some minor maintenance to the COML course which will be on the agenda for the July meeting

- 4) Reviewed the list of the SIEC Goals & Tracking sheet to make sure all committee group entries were updated correctly based on previous discussions which will be needed for additional work on the 2018 SCIP project
- 5) Worked through the SCIP snapshot that needs quickly returned to Marty McClain at OEC. Reviewed the document and made updates and added entries as necessary. Snapshot document was completed and returned to Lisa for submission on behalf of the West Virginia. The WV SCIP that we have tried to get from OEC on TA's has been met with less than stellar results. The last SCIP that is completed was in 2015 and we need a new SCIP and cannot get satisfactory results. Yesterday the SIEC membership along with the training/education committee started working on the new SCIP. RC has the format for the new SCIP based on the North Carolina version and has started to convert the document over to West Virginia. Lisa provided a list of goals and objectives for each subcommittee to use in "tracking" accomplishments along with meeting minutes/agenda ideas. There is also a goals/objectives sheet for each RIC and the RIC will need to submit each month back to Lisa. This will also report the RIC agenda/minutes each month.
- 6) The Statewide TICP and FOG document have both been updated with minor changes to show the new Coonskin address and fix several URL links that were no longer working to correspond with the updated links for the eFOG app.
- 7) The eFOG app has gone through two more revisions since the last meeting. All feedback has been returned to SPAWAR and OEC. The official release build should be published to the Apple & Google stores late this week.
- 8) Still waiting on Danny Kirby to verify hosting location for the Federal COMT course that was approved as part of a TA request.
- 9) September 7, 2018 the NG911 TA offering will be conducted at Flatwoods MedComm.

Planning Committee -Bobby Hoge

- 1) Marietta Hospital request for participation and MECCA updated participants
 - Motion by Bob Hoge, seconded by Rodney Evans. Passed
- 2) National Guard equipment relocation, pending asset management approval
 - a) Motion by Bob Hoge, Second by RC Faulk. Passed
- 3) SWIC recommendations to be sent to Bobby Hoge

Conference Committee – Tyrone Gore (Lisa Paxton)

- 1) Conference will be September 23-27, 2018.
- 2) Camp Dawson Logistics are a work-in-progress
- 3) Agenda is a work-in-progress
- 4) Vendors
 - a) Lauttamus will sponsor Sunday Social
 - b) Great Lakes will also sponsor
- 5) Registration
 - a) Registration is online
- 6) Giveaways Port Authority Duffel Bags and Name tags from LJArt have been ordered

Broadband/FirstNet - Paul Bump (Paul Bump)

- 1) FirstNet
 - a) State Contact has been updated to include Bring your own Device (BYOD)
 - b) FirstNet/AT&T attended EXPO
 - c) Agencies are signing up
 - d) Working on current SLIGP grant phase closeout
 - a. ended February 28, 2018
 - b. May 28th closeout date
 - e) Working on a state contract to hold FirstNet Workshops
 - a. FirstNet/AT&T will be attending SIEC July 10
 - i. MedComm, Flatwoods, WV

RIC Region 1 – Roy McCallister

RIC Counties - Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant

• Nothing to report

RIC Region 2 – Tom Hart

RIC Counties - Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor

• Nothing to report

RIC Region 3 – Jeff Polczynski

RIC Counties - Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan

• Nothing to report

RIC Region 4- Dirk Burnside

RIC Counties - Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis

• Nothing to Report

RIC Region 5 - Rodney Evans

RIC Counties - Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette

• Next meeting: Thursday, June 14, 2018 at the State Police – Troop 6 HQ in Beckley. 10:00 a.m.

RIC Region 6 – Steve Vititoe

RIC Counties- Cabell, Boone, Lincoln, Logan, Mason, Mingo

• Next Meeting is June by conference call

New Business - Jimmy Gianato -

Old Business – Jimmy Gianato –

No updates

2018 SIEC Meetings (Dates and Locations are tentative)

July 9 - 10	MedComm Center	Flatwoods, WV
August 13 -14	MedComm Center	Flatwoods, WV
September 10 -11	MedComm Center	Flatwoods, WV
September 23 – 27	2018 SIRN Conference	Kingwood, WV
October 15 – 16	MedComm Center	Flatwoods, WV
November 13 – 14	MedComm Center	Flatwoods, WV
December 10 – 11	MedComm Center	Flatwoods, WV

Motion to Adjourn

Motion: Dirk Burnside Second: Steve Vititoe Motion: Passed