2018 WV Statewide Interoperability Executive Committee
(SIEC) Meeting Minutes

September 11, 2018

09/11/2018  9:00am – 12:00pm  MedComm, Flatwoods, WV

Meeting Called By  Jimmy Gianato, Chairman

SIEC Members  

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Role</th>
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<tbody>
<tr>
<td>1</td>
<td>Bump, Paul</td>
<td>WV Zone 1 Switch Agency</td>
</tr>
<tr>
<td>2</td>
<td>Burnside, Dirk</td>
<td>RIC 4 Chairman</td>
</tr>
<tr>
<td>3</td>
<td>Dooley, Lisa</td>
<td>WV Municipal League</td>
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<td>4</td>
<td>Dunlap, John</td>
<td>WV Office of Technology</td>
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<tr>
<td>5</td>
<td>Evans, Rodney</td>
<td>RIC 5 Chairman</td>
</tr>
<tr>
<td>6</td>
<td>Gianato, Jimmy</td>
<td>WV Emergency Manager Council (Emg Mgr Assoc)</td>
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<tr>
<td>7</td>
<td>Gore, Tyrone</td>
<td>WV Parkways Authority</td>
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<td>8</td>
<td>Hart, Tom</td>
<td>RIC 2 Chairman</td>
</tr>
<tr>
<td>9</td>
<td>Hoge, Bobby</td>
<td>WV E-911 Council</td>
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<tr>
<td>10</td>
<td>Deeb, Vince</td>
<td>WV State Police</td>
</tr>
<tr>
<td>11</td>
<td>Gianato, Jimmy</td>
<td>Statewide Interoperability Coordinator (SWIC)</td>
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<tr>
<td>12</td>
<td>McCallister, Roy</td>
<td>RIC 1 Chairman</td>
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<tr>
<td>13</td>
<td>Ogle, Jody</td>
<td>WV National Guard</td>
</tr>
<tr>
<td>14</td>
<td>Palser, Larry</td>
<td>WV Sheriff's Association</td>
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<tr>
<td>15</td>
<td>Parsons, Vivian</td>
<td>WV County Commissioner Association</td>
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<tr>
<td>16</td>
<td>Poleczynski, Jeff</td>
<td>RIC 3 Chairman</td>
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<tr>
<td>17</td>
<td>Raynes, Melissa</td>
<td>WV Health &amp; Human Resources (DHHR)</td>
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<tr>
<td>18</td>
<td>Saffel, Dave</td>
<td>APCO</td>
</tr>
<tr>
<td>19</td>
<td>Sharp, Bob</td>
<td>WV State Fire Marshal</td>
</tr>
<tr>
<td>20</td>
<td>Vargo, Lou</td>
<td>WV Zone 3 Switch Agency</td>
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<tr>
<td>21</td>
<td>Vititoe, Steve</td>
<td>RIC 6 Chairman</td>
</tr>
<tr>
<td>22</td>
<td>Varnum, Steve</td>
<td>WV Department of Highways</td>
</tr>
</tbody>
</table>

Non-SIEC Board Members Present

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Role</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Channel, Fred</td>
<td>WV Dept. of Corrections</td>
</tr>
<tr>
<td>2</td>
<td>Eubank, Dave</td>
<td>SIRN</td>
</tr>
<tr>
<td>3</td>
<td>Harless, Joe</td>
<td>WV State Police</td>
</tr>
<tr>
<td>4</td>
<td></td>
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<tr>
<td>5</td>
<td>McLain, Marty</td>
<td>OEC</td>
</tr>
<tr>
<td>6</td>
<td>Paxton, Lisa</td>
<td>SIRN Business Manager</td>
</tr>
<tr>
<td>7</td>
<td>Mangus, Jim</td>
<td>RIC 1 Vice Chairman</td>
</tr>
<tr>
<td>8</td>
<td>Kirby, Danny</td>
<td>SIRN Business Manager</td>
</tr>
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Motion to accept Minutes of last meeting

Motion:  Steve Vititoe  Second:  Bobby Hoge  Passed
Technical Committee – Dave Saffel

1) Report from Frequency procurement
   a. Status of frequency searching
      i. New Sites –
      ii. NTIA – None
      iii. Business – None

2) Equipment testing –
   a. Viking VM7000 – Tested by Dave Erwin Level 1
      Motion Dirk Burnside Second Rodney Evans Passed

3) Site Updates
   a. WVSIRN –
   b. Microwave –

4) Programming
   a. Current Versioning –
      i. Motorola APX 18.00.05 - MEGA Firmware 18.00.00 <- Note updates
      ii. Motorola CPS 20.01.00 – Firmware 20.50.09 (possible firmware problem)
      iii. Kenwood – KPG-95 DGN v 8.30 (10 Series) Firmware – 4.43 (v2) 6.13 (v3)
      iv. Kenwood – KPG-112 DN V2.33 (20 Series) Firmware 2.21
      v. Kenwood – KPG-D1N 2.50 (NX-5X00 & 30 Series)–Firmware 2.52

5) CISCO MPLS switch replacement/purchase – 50 Refurbished 3560X switches approximately $400 each. MPLS needs due to lightning and other needs.
   Motion Dave Erwin Second Rodney Evans Passed

6) Discussion regarding tenants on SIRN towers, need load studies, etc. – At least three requests for addition of equipment onto sites.
   a. Five Forks lease about completed.
   b. Two request for Welch (T-mobile and another from Sprint)
   c. FBI and Kanawha Co wants to go on Malden
   d. Lloyd’s – Hodum and Cleveland Mtn

7) Blue Ridge Tower road is in very bad shape. How can we get the road works on? Jeff will contact Patrick about getting the work done.

8) ComSearch contract is expiring or microwave coordination. Motion to Renew.
   Motion Jim Mangus Second Patrick McGue Passed

9) Summers County – Earl is going to pick up the radios that are in boxes and have not been opened. They need to be programmed.

### Important Technical Information

<table>
<thead>
<tr>
<th>Channel ID Plan</th>
<th>3</th>
<th>4</th>
<th>5</th>
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</thead>
<tbody>
<tr>
<td>Bandwidth</td>
<td>12.5 kHz</td>
<td>12.5 kHz</td>
<td>12.5 kHz</td>
</tr>
<tr>
<td>Transmit Offset Sign</td>
<td>+</td>
<td>+</td>
<td>+</td>
</tr>
<tr>
<td>Transmit Offset MHz.</td>
<td>5 MHz</td>
<td>5 MHz</td>
<td>9 MHz</td>
</tr>
<tr>
<td>Channel Spacing</td>
<td>12.5 kHz</td>
<td>6.25 kHz</td>
<td>6.25 kHz</td>
</tr>
<tr>
<td>Base Frequency</td>
<td>453.025 MHz</td>
<td>450.000 MHz</td>
<td>400 MHz</td>
</tr>
</tbody>
</table>
Important Kenwood Programming information:
Check Background Hunt and RSSI CC Hunt
BER = 4.0 (default)
Hunt Start Time (Hunt) = 300
Hunt Start Time (Idle) = Not changeable version 2
Acceptable RSSI Level = -108 (default)
Good RSSI = -88 (default)
LM1 = 0 (default)
Home RFSS = FE
Home Site = FE
(FE disables the radio from trying to look for a Home RFSS and Home)
PTT Release Hunt = unchecked
Hunt Option > Slot = 99 (insures all adjacent sites are searched)
Hunt Option > Sampling Rate = 7 (number of adjacent sites)

Policy and Procedure Committee – Rodney Evans
1) Policy revisions to how to update “Approved Equipment List”

Training, Education, and Exercise Committee – Jim Mangus
1) WV AuxComm class will be held this weekend at Metro 911 reported by Jim Mangus.
2) WV COML review and update by SIEC training Committee will be held August 24th at 9am.
3) Roy McCallister held a demonstration of our WV eFOG at the Kanawha-Putnam LEPC meeting on July 25th.

Planning Committee – Bobby Hoge
1) Emergency Mgt Council rep needs replaced. Rodney Evans will reach out to Al Whitaker

Conference Committee – Tyrone Gore (Lisa Paxton)
1) Conference will be September 23-27, 2018.
2) Camp Dawson Logistics are a work-in-progress.
   a) Moved Monday Night Social back to the Multi-Purpose Building by popular requests.
3) Registration
   a) Online registration is up and running all are encouraged to get the word out.
   b) Current registration is as follows
      i) 25 individual
      ii) 20 SIEC
      iii) 15 Vendors
4) Tentative agenda has been posted.
5) A video with a message from Senator Manchin, will be played at the conference.
6) Senator Gregory Boso will be the keynote speaker.
7) Sponsorship is currently at $16,900
8) The Registration
   c) SIEC and Individual registrations are in line with this time in previous years
   d) Online registration started in June
9) Giveaways - Port Authority Duffel Bags and Name tags from LJArt have been received
10) Kelly Green Shirts ordered
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**Broadband/FirstNet - Jimmy Gianato**

1) Cellular companies are requesting information on towers sites available
2) SIEC is developing a SOP for companies to lease tower space
3) FirstNet demonstration at the National Guard on July 17th
4) FirstNet
   a) Policy to Govern users of FirstNet Lisa will develop an RFP to use SLIGP funds to hire a consultant
      Motion Dave Saffel Second Bobby Hoge Passed
   b) Lori Stone, Christian Peck, and DJ Sigman updated the SIEC on FirstNet happenings.
   c) FirstNet has hired DJ Sigman to be the WV representative
   d) Working on current SLIGP grant phase closeout – review with NTIA
   e) FirstNet will have a classroom to hold workshops at the SIRN Conference
   f) FirstNet Workshops
      a) FirstNet/AT&T Workshop
         i. RIC 6-Steve Vititoe, Chairman – August 28 and 29th, Logan and Huntington respectively

**RIC Region 1 – Roy McCallister**

RIC Counties - Kanawha, Clay, Putnam, Jackson, Roane, Calhoun, Ritchie, Wirt, Wood, and Pleasant
- Will hold WVeFog presentation at the next meeting.

**RIC Region 2 – Tom Hart**

RIC Counties - Hancock, Brooke, Ohio, Marshall, Wetzel, Tyler, Doddridge, Harrison, Marion, Monongalia, Preston, Taylor
- Met via conference call last Friday
- Beaver Falls coverage – coverage is spotty around Chester
- Scanning issues using TAC channel
- National Weather Service needs another radio
- Deputy no coverage Legacy or SIRN on a domestic call
- Active Shoot Exercise – SIRN work appropriately
- Next Mtg at the conference

**RIC Region 3 – Jeff Polezynski**

RIC Counties - Grant, Hardy, Hampshire, Berkeley, Jefferson, Mineral, Morgan
- Last Meeting July18th
- Discussion regarding the Motorola Upgrade
- TERC discussion
- Functional Exercise – 2 weeks ago
- Issue with utac repeater between Berkley County and Washington County. RIC 3 and Washington County has discussed with Berkley County to no avail. SIEC recommends Jeff discussing with Mary from Berkley County if not resolved last resort will be to contact FCC due to effects on interoperability and public safety.

**RIC Region 4 – Dirk Burnside**

RIC Counties - Pocahontas, Pendleton, Webster, Randolph, Tucker, Barbour, Upshur, Braxton, Gilmer, Lewis
- Nothing to Report

**RIC Region 5 – Rodney Evans**

RIC Counties - Mercer, McDowell, Wyoming, Raleigh, Summers, Monroe, Greenbrier, Nicholas, and Fayette
- Nothing to report

**RIC Region 6 – Steve Vititoe**
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RIC Counties- Cabell, Boone, Lincoln, Logan, Mason, Mingo
• Planning FirstNet Workshops scheduled - Logan on August 28th and August 29th in Huntington

New Business – Jimmy Gianato

• Patrick McGue thanked the SIEC and announced his resignation.
• SWIC position is pending funding from the governor’s office.

Old Business – Jimmy Gianato

• No updates

2018 SIEC Meetings (Dates and Locations are tentative)

<table>
<thead>
<tr>
<th>September 10 -11</th>
<th>MedComm Center</th>
<th>Flatwoods, WV</th>
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<tbody>
<tr>
<td>September 23 – 27</td>
<td>2018 SIRN Conference</td>
<td>Kingwood, WV</td>
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<td>October 15 – 16</td>
<td>MedComm Center</td>
<td>Flatwoods, WV</td>
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<td>November 13 – 14</td>
<td>MedComm Center</td>
<td>Flatwoods, WV</td>
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<tr>
<td>December 10 – 11</td>
<td>MedComm Center</td>
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Motion to Adjourn

Motion: Dirk Burnside    Second: Bobby Hoge       Motion: Passed